ECO Binder Completion Checklist - FY: 2009-2010

Reader Number: _____

Early Completion Option

DRAFT

Binder Owner: _____

District: _____ SP: _____

A.	B.	C.	D.	E.
Thoroughly and thoughtfully completed	Largely completed with some, occasional gaps	More completed than not with several unaddressed portions	Largely incomplete	Blank or missing

Please use the legend above to write in the appropriate letter below:

1.0 I. PT's Binder Reflection: _____

Comments on reflection:

1.1 Reflection discusses teaching standards, and using frameworks, and adopted materials ❒ YES ❒ NO

1.2 Reflection discussed future professional development and/or goals ❒ YES ❒ NO

2.0 Year 2 Professional Development: ❒ YES, # listed _____ ❒ NO

I. CSTP: COP with Notes_____

3.0 Evidence of communication with family: Index and Evidence provided ❒ YES, # of items _____ ❒ NO

4.0 Evidence of Technology: (all must be provided with cover sheets)

- ❒ Proof of using technology to assess students
- ❒ Student evidence of technology use
- ❒ District or site user agreement
- ❒ Information on cyber safety
- ❒ Instructional planning web resource
- ❒ Proof of Using technology to support special populations
- ❒ 2 additional pieces (PT Choice)

5.0 Universal Access: (all must be provided)

- ❒ Standard 6 Activity
- ❒ Lesson Plan with EL accommodations
- ❒ Equity for all students in your classroom
- ❒ Next Steps: A personal commitment
- ❒ Transition of a Spec. Ed. Student Form
- ❒ Lesson Plan with Adv./Gifted accommodations
- ❒ Teaching Tolerance Resource
- ❒ Universal Access for all Students Resource

6.0 ENTRY SIX I. Evidence_____ II. Reflection_____ III. CSTP: COP with Notes_____

6.1 ENTRY SIX ECO I. Evidence_____ II. Reflection_____ III. CSTP: COP with Notes_____

❒ District Mission Statement included ❒ Completed Child Abuse Reporting Verification included

❒ Completed EL Verification included ❒ Included a copy of the Entry Student Profiles

7.0 ENTRY SEVEN: I. Evidence_____ II. Reflection_____ III. CSTP Continuum with Notes_____

Profiled student work samples included with cover sheets: ❒ YES, # included _____ ❒ NO

❒ Included a copy of the Entry Student Profiles ❒ Copy of Classroom Rules (notes included ❒Yes ❒No)

❒ Classroom Environment Photographs (notes included ❒Yes ❒No)

8.0 ENTRY EIGHT: Lesson Development I. Evidence_____ II. Reflection_____ III. CSTP: COP with Notes_____

8.1 ENTRY EIGHT ECO: Planning & Designing I. Evidence_____ II. Reflection_____ III. CSTP: COP with Notes_____

Profiled student work samples included with cover sheets: ❒ YES, # included _____ ❒ NO

❒ Included a copy of the Entry Student Profiles

9.0 ENTRY NINE:

9.1 2 pg. Individual Induction Plan (IIP) completed ❒ YES ❒ NO

9.2 Yellow "Checking on the IIP" worksheet completed ❒ YES ❒ NO

9.3 7 pg. white COP: (Please check one below:)

___ Pre/Post notations with comments ___ Pre/Post notations without comments ___ Difficult to decipher or 1 set of notations with comments ___ Only 1 set of notations, no comments ___ Blank or missing

10.0 ENTRY TEN: I. Evidence_____ II. Reflection_____

10.1 # of pieces of evidence provided with cover sheets: _____

11.0 PT observation of another teacher found behind: (check one)

❒ Portfolio Contents ❒ Entry 6 ❒ Entry 7 ❒ Entry 8 ❒ Entry 10 (as part of IIP evidence) ❒ Not Found

Stanislaus County Office of Education

White = File in PT Induction Folder Yellow = Return w/Binder Pink = SP Copy

Revised 02/10/09cls/rd