



Beginning Teacher Support & Assessment: BTSA Induction

Evidence of Communication with Students' Families Year 1

This portion of the FAB is designed to provide each participating teacher with the opportunity to provide evidence of the ability to:

- communicate with students' families and communities about students' progress in order to enhance learning opportunities for all students
- communicate with students' families and communities about health and safety
- work with families, caregivers, and health professionals to create and maintain a healthful environment
- support ongoing two way communication between the classroom and home

Be sure that you provide evidence for all four of the above categories. **If you have any of your letters or communications translated into the primary language of the parents, please be sure to include those.**

Note: As you offer evidence taken from your classroom practice, please keep your students anonymous and protect the privacy of your students and their families, when appropriate, by citing first name or first name and last initial only or blackening out the names as they appear on letters and forms.

Evidence to consider for placement in your binder (Those in **bold** MUST be included.):

- ❖ **copies of letters generated by the classroom teacher sent home at start of year**
- ❖ **copies of progress reports and/or report cards (last names blacked out)**
- ❖ **rules established in the beginning of the school year to protect student safety and mailed or sent home**
- ❖ **phone log of calls/emails home to parents regarding students academic or behavioral progress and/or health issues**
- ❖ copies of letters generated by the classroom teacher or school or district sent home regarding issues of health and/or safety (including special requests during State testing time)
- ❖ evidence of participation in a School Study Team for a particular student
- ❖ copies of health information sent home for family use regarding health issues (for example, the outbreak of lice among students in the class)