



UNIFIED SCHOOL DISTRICT

Tradition With The Future In Mind

Brian Beck, Superintendent

BOARD OF TRUSTEES: Rick Applegate Mark Harman Randall Heckman Jim Hudelson Victoria Porter

POSITION ANNOUNCEMENT

**ELIGIBILITY POOL FOR AFTER SCHOOL PROGRAM LEADER
(TEMPORARY POSITIONS – GRANT FUNDED)**

LOCATION: Hughson Elementary, Fox Road School and Ross Middle School

DESCRIPTION:

Under the general supervision of the Site Coordinator and/or the Director of After School Programs, assists in classroom instruction, individual instruction and tutorial assistance to students as needed and/or as directed by the Site Coordinator and/or Director of After School Programs.

WORK YEAR AND HOURS: Up to 3.75 hours per day

SALARY AND BENEFITS: \$10.00 – \$12.00 Hour; No Benefits available
NOT A PART OF CSEA BARGAINING UNIT

EMPLOYEE QUALIFICATIONS:

Required:

- AA Degree or 48 College Units or Para Professional Proficiency Test
- Demonstrate ability to work well with students.
- Develop and implement programs to help students improve in academic and social skills.
- Independently facilitate and direct literacy/math, homework assistance, and enrichment components.
- Able to work with diverse ethnic, gender, age and cultural groups.
- Assist in integrating school curriculum to the after school literacy/math component.
- Able to plan, coordinate and implement special events involving parents and the community.
- Be able to pass required T.B. and DOJ fingerprint clearances.

Desirable:

- Previous successful experience as an after school aide.
- Completion of Early Childhood Education (BCE) units most helpful but not required.

Applicants: Submit the following required items:

- Letter of interest
- Completed District application
- Resume
- Three (3) current letters of recommendation
- Copy of transcripts or NCLB Certificate, as applicable

INCOMPLETE APPLICATION PACKETS WILL NOT BE CONSIDERED

Application Deadline: Open until filled

Posted: April 30, 2008

An Equal Opportunity Employer