CASEMIS New Ethnicity/Race Fields and SEIS

Hello SEIS Users!

This memo is to inform you of the steps SEIS is taking to assist our users in the transition from the "Old" Ethnicity fields to the "New" Ethnicity/Race fields released at the October 29th CASEMIS Webinar.

Step 1 (To Be Available in SEIS By Nov 6th):

SEIS is adding the 4 "NEW" Ethnicity/Race fields to the CASEMIS A tab and the Demographics tab. These fields will directly follow the current 4 Ethnicity fields. The fields will display in red/bold font to help you better distinguish between the two different sets of fields.

NEW FIELDS WILL BE INSERTED HERE

Step 2 (Occurring on Friday Nov 13th):

SEIS will be converting ALL of our existing users students' data from the "Old" Ethnicity Fields to the "NEW" Ethnicity Fields. SEIS will run the first mass conversion on Friday November 13th after 5pm. We will continue to run a nightly conversion to update the "Old" fields to the "New" fields thru December 1st. The nightly conversion will only update the "new" fields if they are blank. It will not override any data you may enter into the "new" fields, and will not remove any data in the "old" fields.

The conversion will work as follows:

1) NEW Field A-15 Ethnicity
    a. We will look at all 4 of the current "Ethnicity 1-4" fields and if any of these fields have the value "500-Hispanic" we will mark the "New" A-15 as "500-Hispanic".
    b. If none of the current 4 "Ethnicity 1-4" fields have the value "500-Hispanic" we will mark the "New" A-15 as "501-Not Hispanic"
    c. If all of the current 4 "Ethnicity 1-4" fields are blank we will leave the "New" A-15 field blank.
2) NEW Fields A-16 thru A-18
    a. We will look at al all 4 of the current "Ethnicity 1-4" fields and translate any codes other then "500-Spanish" over to the corresponding new "Race"
    b. If a student has all 4 "old" ethnicity fields completed, and none of which are marked as Spanish, only fields 1-3 will translate over to the new Race fields.

Step 3 (CASEMIS Reports---TABLE A):

SEIS will create 2 different "Table A" extracts to accommodate the "Old" and "New" CASEMIS Table A formats. These 2 versions will only be available thru December 1st 2010. If you wish to use the "Old" version of the Table A CASEMIS Software you MUST generate your CASEMIS report prior to December 1st.

Step 4 (Removing the old fields):

Effective December 2nd 2009, SEIS will remove the "Old" Ethnicity fields from SEIS.

FORMS:

SEIS will be updating Information/Eligibility forms as we receive changes from the form creators.

As always, SEIS will be running a final CASEMIS report extract overnight on December 1st for those SELPA's who wish us to do so. Please communicate with us if you DO NOT want SEIS to run this final report for you.

Thank you all very much!

The SEIS Team ☺