Elementary School Waiver Application Cover Form

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district, please submit one application for all elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

Background Information

Name of Applicant (Local Educational Agency or Equivalent):
Oakdale Joint Unified School District

School Type

- Traditional Public School
- Charter School
- Private, Independent, or Faith-Based School

Number of schools: Four (4) Total Enrollment: 2,579 (TK-6)

Superintendent (or equivalent) Name: Marc Malone
Address: 168 South Third Avenue
Oakdale, California 95361

Grades/Number of Students Proposed to be Reopened:

- TK
- K
- 1st
- 2nd
- 3rd
- 4th
- 5th
- 6th

Date of Proposed Reopening: No Earlier than September 28, 2020.

The OJUSD reopening date will be determined in consultation with the County Public Health Officer and in consideration of the most current Covid-19 infection data.

Name of Person Completing Application: Marc Malone

Phone Number: (209) 848-4884

Email: mmalone@ojusd.org

Signature: [Signature]

Date: 8/28/20
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Email: mmalone@ojusd.org

Signature:  Date:
I. Consultation

Please confirm consultation with the following groups:

☒ Labor Organization

Name of Organization(s) and Date(s) Consulted:
Oakdale Teachers Association (OTA): August 28, 2020
CSEA Chapter #830: August 28, 2020

☒ Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:
Fair Oaks School Site Council: August 26, 2020
Magnolia School Site Council: August 26, 2020
Cloverland School Site Council: August 26, 2020
Sierra View School Site Council: August 26, 2020
OJUSD DELAC Committee: August 27, 2020
OJUSD ASES/After School Program: August 25, 2020

If no labor organization represents staff at the school, please describe the process for consultation with school staff: N/A

II. Elementary School Reopening Plans

Please confirm that elementary school reopening plan(s) addressing the following, consistent with guidance from the California Department of Public Health and the local health department, and are published on the Stanislaus County Office of Education website:

**General Virus Conditions for Waiver Application:** The metric below applies specific to Stanislaus County.
1. Fewer than 200 cases per 100,000 of Stanislaus County population.

**General Virus Precautions Practiced by the OJUSD:**
- If you are sick stay home.... Students and Staff.
- Students and Staff will continuously be reminded to frequently wash their hands.
- The wearing of masks/face shields will be required for all students and staff when indoors and outdoors when 6 feet of space cannot be maintained. This requirement is in place
unless a student or staff member provides a written medical exclusion to this requirement. Students should plan to provide their own masks/face shield. However, in the event they do not have one, one will be provided.

- Parents should begin the practice of taking student temperatures daily. If a temperature is recorded above 100 degrees the student should stay home.
- School Nurses at all school sites will be conducting daily random samplings of temperature for students and staff.
- Each school site will have a separate quarantine room for any student displaying symptoms of the virus.
- If any student is confirmed to have the virus the entire school community will be notified and the Stanislaus County Public Health Office in consultation with the OJUSD will direct next steps for that respective student population.

**OJUSD Reopening Schedule Plan:**

- The OJUSD will utilize a hybrid return to school schedule. This schedule will split our respective student body populations in one-half for daily instruction. Roughly one-half of our respective site student populations will attend school in person on Tuesday/Thursday and roughly one-half will attend live on Wednesday/Friday. Monday will be distance learning for all. Distance learning on Monday will allow the OJUSD to address any specific gaps that have occurred for students with special needs during the course of instruction. Student’s with specific IEP needs will also be addressed either in-person or virtually on Monday. On the days that students do not attend live instruction they will participate in off-site instruction by completing work at home that has been assigned by their teacher of record. This process will allow our teachers to continue sequential and properly paced instruction. This hybrid plan will allow us to maintain 6 feet of social distancing to the extent possible in all areas of school attendance. (The OJUSD reserves the right to permanently change the distance learning day in the hybrid model to Friday instead of Monday if the change creates educational benefit) Students/families that have concerns with in-person instruction will be provided the opportunity to participate in the OJUSD Independent Study Program. The projected reopening date for the OJUSD would be no earlier than Monday, September 28, 2020.

- In the implementation of the above stated hybrid and independent study return to school schedule, the OJUSD will provide staff to support students at risk and those with special needs. Staff are trained to recognize potential concerns and review student health plans. Appropriate referrals and accommodations will be made to address any student needs regardless of the source of the need. Open dialogue with parents and guardians will be facilitated by all service providers.
**Cleaning and Disinfection:** How shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.

- Desks will be spaced to allow the maximum space available between students and staff.
- All desks will face the same direction.
- Lead Custodians will be staffed at each school site to routinely clean frequently touched areas.
- Hand sanitizer will be available in all instructional areas.
- Staff will be provided with sanitation kits that include cleaning and disinfecting supplies (i.e. gloves, disinfecting solution, wipes and paper towels).
- Student device keyboards, screens, and mice will be wiped clean by each student at the end of their use on each school day. K-6 classrooms will have devices assigned to each specific student for the entire school day. Devices will not be shared.
- Students will not share basic school supplies.
- Tissues will be available within each classroom. Any student displaying signs of sickness will be immediately referred to the school site nursing station for assessment.
- Atomizers will be used in all instructional areas on a nightly basis.
- Afternoon/Evening Custodians will be assigned to deep clean each school site on a daily basis. This cleaning will be consistent with the established protocols of the CASBO Custodial Handbook.

**Cohorting:** How students will be kept in small, stable, groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the cohort.

**Transportation Cohorting Protocols**
- All bus routes are continuously evaluated for maximum efficiency.
- Students will be required to sanitize their hands upon entering the bus.
- Masks/Face Shields will be required upon entry on the bus.
- Social distancing will be utilized when possible.

**Classroom Cohorting Protocols**
- Desks will be spaced to allow the maximum space available between students and staff.
- All desks will face the same direction.
- Staff and students will meet in the same classroom every day.
- Students will be assigned seating and maintain their own school supplies. No sharing of materials and supplies.
- Hand sanitizer will be available in all instructional areas.
- Student movement in the classroom will be minimized to help maintain social distance.
Cafeteria Cohorting Protocols
- Lunchtime schedules will be staggered to reduce the number of students being served at one time.
- Tables will be available both inside and outside.
- Students will maintain social distancing while eating.
- Staff and students will not be allowed to share/touch each other’s food.

Restroom Cohorting Protocols
- All restrooms will be routinely checked by staff for cleanliness, sanitation and appropriate supplies.
- Students will be frequently reminded of social distance and of the need to wash their hands.

Recess Cohorting Protocols
- Students will be reminded of social distance practices.
- Each class will be instructed that their play needs to be within a prescribed area to limit social mixing of classes.
- Use of balls and equipment will be evaluated at the time of reopening.
- All students will return to class in a scheduled fashion to limit hallway and entry congestion.
- All students will be required to sanitize hands before reentry into the classroom.

Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.
- No outside or parent classroom volunteers will be allowed until the County Health Officer approves their participation.
- All adults checking-in or picking up a student must wear a mask and maintain social distance.
- Staff will take steps to reduce traffic at drop-off and pick-up locations.
- Staff will lead students to navigate travel on the campus with the previously prescribed paths of travel.
- Students will be monitored by staff before school to ensure adherence to social distance and minimize social mixing.
- Students will line up in a scheduled fashion with their respective class to enter any indoor instructional area.
- Students will only move with their respective class to attend the computer lab, library or music room. Social distancing will be maintained during the travel between instructional areas.

Face Coverings and Other Essential Protective Gear: How CDPH’s face covering requirements will be satisfied and enforced.
• The OJUSD student conduct code will be enforced at all times. Masks or face shields will be required by all unless a medical exclusion note is on file. Students not following this requirement will be sent home and parent notified.
• Masks or face shields will be required by all staff unless a medical exclusion note is on file. Any staff member not adhering to the requirement will be subject to progressive discipline identified in their respective Collective Bargaining Agreement.

Healthy Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.
• Parents should begin the practice of taking student temperatures daily. If a temperature is recorded above 100 degrees the student should stay home.
• Any staff member that is symptomatic of the virus including a temperature above 100 degrees should remain home and contact their immediate supervisor.
• School Nurses at all school sites will be conducting daily random samplings of temperature for students and staff. The sampling would include all site staff on at least a monthly basis in accordance with direction from Stanislaus County Public Health.
• Each school site will have a separate quarantine room for any student or staff displaying symptoms of the virus. Students and/or staff displaying a temperature or symptoms of the virus will be contained to the quarantine room until they can be safely released from campus. The quarantine room will receive immediate deep cleaning after use.
• If any student or staff member is confirmed to have the virus the entire school community will be notified and the County Health Officer will direct next steps for that respective student population.

Healthy Hygiene Practices: The availability of handwashing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.
• Signage will be prominently displayed at all sites reminding individuals of proper virus safety protocols.
• Students will frequently be reminded of virus safety protocols.
• Hand sanitizing stations will be available in all instructional areas and bathrooms.
• Portable hand sanitizing stations will be utilized at strategic locations on the playground and lunch areas.
• Students and staff will be required to sanitize their hands before entering any indoor instructional area.

Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact
tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

- Upon a confirmed case of the virus the County Public Health Office will be notified immediately.
- The Deputy Superintendent of the OJUSD will oversee the direct steps of a school site response to a confirmed case of the virus. The following will take place:
  - For High Risk Confirmed or Presumed COVID – 19 cases the Deputy Superintendent of Human Resources and/or the supervisor will:
    - Communicate with each other to determine who will be the primary contact.
    - Complete the questionnaire in COVID-19 Response Investigation Form with the employee/student. The questions asked are:
      1. Date of COVID-19 test?
      2. When did the symptoms begin?
      3. Were you a CPC (Close Personal Contact)? If yes, was that CPC a co-worker, a student or someone else?
      4. During the 48-hours prior to the start of your symptoms, or date of COVID-19 test, where did you go within our workplace/jobsite/equipment?
      5. During the 48-hours prior to the start of your symptoms, or date of COVID-19 test where did you go within our workplaces?
      6. Have you been self-isolating?
      7. Have you been practicing frequent hand-hygiene while within our workplace/jobsite/equipment?
      8. Have you been practicing 6-foot social distancing?
      9. While at work/school, who have you spent prolonged time within an indoor/enclosed area, with less than 6 feet of social distancing?
     10. Where, specifically, did these interactions occur?
     11. When, specifically, did these prolonged interactions occur?
    - Use the completed questionnaire to determine the identities of individuals the infected person may have come into CPC within 48- hours prior to onset of symptoms, or 48-hours prior to COVID-19 test.
    - Also use this questionnaire to identify the specific area(s), tools, equipment, vehicle, cubical, keyboard and/or workstation used by the employee/student. Including possible “high-touch” contact surfaces, such as doorknobs, handles, desks, bathrooms, breakrooms, chairs, etc.
    - Close off and/or isolate those areas, tools, cubicle(s), equipment, etc.
    - Inform the custodian to ensure areas are cleaned and disinfected. Notify Maintenance and Operations Director or Manager the situation to ensure cleaning and disinfecting is complete.
• Notify and send any CPC employees/students home for 14-day self-quarantine and communicate the following:
  Before employee/student returns to work/school, they must be symptom free at least 10-days since symptoms first appeared and at least 24-hours with no fever without fever-reducing medication and symptoms have improved, AND have clearance to return to work from their medical provider.
• Notify CPC others (internal employees, students other site/district employees, parents/visitors) of potential exposure.
• Monitor closed-off area to prevent further exposure, provide access to cleaning professional (if needed), resume normal operations when disinfection is complete.
  o For medium risk cases described as employees/students who had Close Personal Contact (CPC) with someone with a confirmed COVID-19 case or who has COVID-19-like symptoms, the Deputy Superintendent of Human Resources and/or the supervisor will:
    • Communicate with each other to determine who will be the primary contact.
    • Complete the questionnaire in COVID-19 Response Investigation Form with the employee/student.
    • Use the completed questionnaire to identify individuals the employee/student may have come into CPC contact with during their workday/activities.
    • If employee/student tests positive and/or notifies you of COVID-19 like symptoms, then refer to applicable High-Risk information.
• Each school site has an administrative team in place to support contact tracing.
• Each school site has a school nurse/health clerk staffed on site daily to support contact tracing.
• School Contacts are all site Principals:
  Fair Oaks Elementary, Kathy Pinol 209 847-0391
  Magnolia Elementary, Janet Hamby 209 847-3056
  Cloverland Elementary, Larry Bonds 209 847-4276
  Sierra View Elementary, David Kindred 209 848-4200

物理距离：如何安排空间和例行程序以允许学生和工作人员之间的物理距离。
• OJUSD将利用上述所有协议来保持所有学生和工作人员之间的适当距离。
• OJUSD正在利用混合模式返校模式来划分我们的学生群体，支持社会距离的努力。
**Staff Training and Family Education:** How staff will be trained, and families will be educated, on the application and enforcement of the plan.
- General COVID-19 safety procedures and protocols have been posted on the OJUSD website and at all school sites.
- All staff will receive on-site training on the specifics of this application.
- The OJUSD will review this application with the community at the September 14, 2020 meeting of the OJUSD School Board.
- All staff will complete the Target Solutions COVID-19 and Haz-Mat training.
- The OJUSD website and social media accounts will be utilized to communicate the specifics of this application to all stakeholders.

**Testing of Students and Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections.
- The Deputy Superintendent of the OJUSD will oversee the coordination with our respective school sites to ensure that students and staff are quickly and safely removed from the school setting if they show symptoms of the virus.
- The Deputy Superintendent will coordinate the actions of our staff regarding testing and periods of quarantine. The Deputy Superintendent will also coordinate all return to work stipulations.
- Respective School Site Principals and School Nurses will coordinate the actions of students regarding testing and periods of quarantine. The respective Site Principals and School Nurse will coordinate any return to school stipulations for students.
- Testing protocols for asymptomatic individuals will be dictated by the County Public Health Office.

**Triggers for Switching to Distance Learning:** The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.
- A classroom cohort will stop in-person instruction if there is a confirmed case within that classroom cohort.
- Entire individual schools will close in-person instruction when there are multiple confirmed cases in multiple (3 or more) classroom cohorts.
- The entire OJUSD will close to in-person elementary instruction if one of our four elementary schools close due to confirmed cases of COVID-19. This will be done in consultation with the Stanislaus County Public Health Office.
- Any COVID testing results that moves Stanislaus County out of two or more of the testing tolerances listed below would trigger the OJUSD to move back to Distance Learning. This action would of course be executed in conjunction with the recommendation of the County Public Health Officer.
1. Greater than 200 cases per 100,000 of population for over 14 consecutive days.
2. Positive virus test rate greater than 8% over the previous 7 days.
3. Greater than 10% increase of COVID hospitalizations over previous 3 days.
4. Under 20% of Stanislaus County ICU beds are available.

**Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA. Please specifically refer to 34 CFR § 99.3

- In coordination with the County Public Health Officer, the OJUSD will use our website, email and district phone messages to immediately communicate to affected stakeholders of potential virus exposures. This communication will be consistent with legal counsel guidance regarding the Family Educational Rights and Privacy Act.

- The Injury/Illness Prevention Plan (IIPP), a guide for maintaining safe school, structures and buildings has been updated to include protocols and procedures to implement when there is a pandemic or like situation (i.e. COVID-19). This policy will be utilized for the protection of employees, sub-contractors, students, vendors, and any other persons performing essential work at school district sites. This plan is available on the OJUSD website.

- The superintendent will utilize the local community newspaper (Oakdale Leader) to communicate the specific responses of the OJUSD to Covid-19.
August 26, 2020

SUBJECT: ELEMENTARY SCHOOL WAIVER APPLICATION

The Elementary School Waiver Application to re-open for in-person instruction has been reviewed by the Parent Organizations of Cloverland Elementary School by this date.

Larry Bonds, Principal
Cloverland Elementary School
August 26, 2020

SUBJECT: ELEMENTARY SCHOOL WAIVER APPLICATION

The Elementary School Waiver Application to re-open for in-person instruction has been reviewed by the Parent Organizations of our four elementary school sites by this date.

Kathy Pinol, Principal
Fair Oaks Elementary School
August 26, 2020

SUBJECT: ELEMENTARY SCHOOL WAIVER APPLICATION

The Elementary School Waiver Application to re-open for in-person instruction has been reviewed by the Parent Organizations of our four elementary school sites by this date.

[Signature]
Janet Hamby, Principal
Magnolia Elementary School
August 26, 2020

SUBJECT: ELEMENTARY SCHOOL WAIVER APPLICATION

The Elementary School Waiver Application to re-open for in-person instruction has been reviewed by the Parent Organizations of our four elementary school sites by this date.

Dave Kindred, Principal
Sierra View Elementary School
August 25, 2020

SUBJECT: ELEMENTARY SCHOOL WAIVER APPLICATION

The Elementary School Waiver Application to re-open for in-person instruction has been reviewed by the After School Program Supervisors, by this date.

[Signature]
Armida Colon, Director
State & Federal Programs
August 27, 2020

SUBJECT: ELEMENTARY SCHOOL WAIVER APPLICATION

The Elementary School Waiver Application to re-open for in-person instruction has been reviewed by the Community Organization, DELAC Committee, by this date.

[Signature]

Armida Colon, Director
State & Federal Programs
DELAC Committee
August 28, 2020

SUBJECT: ELEMENTARY SCHOOL WAIVER APPLICATION

The Elementary School Waiver Application to re-open for in-person instruction has been reviewed by our Labor Organization, CSEA Chapter #830, by this date.

Adam Uplinger, President
CSEA Chapter #330

Dave Kline
Assistant Superintendent
Human Resources
August 28, 2020

SUBJECT: ELEMENTARY SCHOOL WAIVER APPLICATION

The Elementary School Waiver Application to re-open for in-person instruction has been reviewed by our Labor Organization, Oakdale Teachers Association (OTA), by this date.

Lisa Greenhow, President
Oakdale Teachers Association

Dave Kline
Assistant Superintendent
Human Resources