

## Stanislaus County Academic Decathlon Super Quiz Proctor Instructions

### Packet Contents

- Up to 3 Varsity Decathlete's **Super Quiz Answer Sheets** specific to each decathlete.
- Up to 3 Scholastic Decathlete's **Super Quiz Answer Sheets** specific to each decathlete.
- Up to 3 Honor Decathlete's **Super Quiz Answer Sheets** specific to each decathlete.
- 1 Small Envelope containing 6 pencils (for decathletes)

### Setup

1. Each team will have a "station" on the gym floor consisting of 3 chairs for Decathletes and 1 chair for proctor. There will be a lap board on each Decathletes' chair.
2. Proctors are seated at their station during march-in.
3. Up to three Varsity Decathletes will take their seats in the arena while the rest of the team continues to the bleachers.
4. One set of paddles (numbered 1, 2, and 3) will be on the proctor's seat.
5. Distribute answer sheet to Decathletes (each answer sheet is preslugged with student's name & ID). The lap board is to be used as a desk and is to remain flat on their lap at all times.
6. Wait for instructions from the Super Quiz emcee.

### Procedure

1. Decathletes from the three academic categories will compete. Varsity Decathletes will compete first; followed by Scholastic Decathletes, and finally the Honor Decathletes. Each team will have up to three Decathletes represented in each of the three categories. Some teams will be competing with less than a full team; therefore, chairs will be vacant during the given round of questions.
2. The emcee will read each question and the five possible answers only once. At the same time the question and possible answers will be projected on a large screen at the front of the super quiz arena. A limited number of question booklets are available for Decathletes who have difficulty viewing the screen.
3. Decathletes may begin quietly discussing the question with their team once the emcee begins reading the question. Although they are allowed to communicate with each other, they will each answer individually on their provided answer sheet.
4. Teams will be granted an additional 10 seconds after the last possible response ("e") has been read for all questions except for the two math questions. Math questions will be an additional 20 seconds. The emcee will indicate when time is up and ask Decathletes to hold up their pencils. Pencils must remain up until the emcee begins reading the next question.
5. As the emcee announces the correct answer, it will also be displayed on the projection screen.
6. Check that the student response is on the correct number line. If not, signal the Super Quiz official.  
*Note: This is a common occurrence.*
7. The emcee will then ask proctors to raise the number paddle that corresponds with the number of correct responses (one, two, three, or no paddle if all answers are incorrect).
8. This procedure will be repeated for fourteen questions per category (varsity, scholastic, and then honors).
9. Upon completion of the fourteen questions and answers, proctors will be asked to collect the score sheets and give them to the Super Quiz official.
10. Calculators are allowed for the two math questions.

The emcee will ask the Varsity team to join the rest of the team in the bleachers and the Scholastic team to come down to the super quiz test arena. The procedure above will be repeated for questions 1 through 14 for the Scholastic team and 1 through 14 for Honors Decathletes. If you have questions, please signal the Super Quiz official for assistance.

*Thank you for your time and support to the Academic Decathlon!*