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Educational Options webpage: [https://stancoe.org/division/educational-options](https://stancoe.org/division/educational-options)
Dear Student and Parent(s):

On behalf of the Stanislaus County Office of Education, we wish to welcome you to our Educational Options and Come Back Kids Programs for the 2019-2020 school year. We provide an opportunity for students to succeed in an educational environment that focuses on the individual and his/her responsibility to make wise choices.

This Student/Parent Handbook provides you with key information about our programs and the resources that are available to help you regroup and move ahead.

We believe all of our students can succeed, and that each student is capable of making wise choices that will help them achieve their short-term and/or long-term goals.

Please use this handbook as a valuable resource that will assist you in this process.

Welcome to our program!

[Signature]

Jeff Albritton, Assistant Superintendent
Educational Options Division
<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Superintendent</td>
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<td></td>
<td>email: <a href="mailto:jmoore@stancoe.org">jmoore@stancoe.org</a></td>
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GED/HISET TESTING CENTER AT
PETERSEN EDUCATIONAL PATHWAYS (PEP)

715 13th Street, Modesto CA 95354
Main Number 238-6502
FAX 238-6599

*************************************

STANISLAUS MILITARY ACADEMY @ TEEL

✓ Independent Study
✓ Community Class
✓ CBK

5255 1st Street, Empire CA 95319
Daniel Vannest - Principal
dvannest@stancoe.org

Main Number 238-6600
Fax Number 238-6697
Principal 238-6603
Counseling Fax 238-6699
Admin Assistant 238-6604
Counselor 238-6608
Guidance Tech 238-6606
Support Secretary 238-6607

Main Number 238-6600
FAX 238-6699

STANISLAUS CULINARY ARTS INSTITUTE

✓ Modified Independent Study
✓ Come Back Kids
✓ ROP Culinary Arts
✓ ROP Greenhouse Management and Plant Science

1040 Wakefield Drive, Oakdale CA 95361
Daniel Vannest - Principal
dvannest@stancoe.org

Main Number 238-8700
Fax 238-8719
STANISLAUS COUNTY INSTITUTE OF LEARNING
(Ceres Community School)

- Independent Study
- Tactical Character Academy
- Come Back Kids

3313 Mitchell Road, Ceres CA 95307
Marcelo Briones – Principal
mbriones@stancoe.org

Main Number 238-8750
Fax 238-8784
Principal 238-8752
Administrative Assistant 238-8757
Counselor 238-8763
Guidance Tech 238-8756

STANISLAUS INDUSTRIAL TECHNOLOGY INSTITUTE
(Patterson Community School)

- Modified Independent Study
- ROP Industrial Technology
- Come Back Kids

635 Walnut Street, Patterson CA 95363
Marcelo Briones – Principal
mbriones@stancoe.org

Main Number 238-8725
Fax number 238-8749

PETERSEN ALTERNATIVE CENTER FOR EDUCATION (PACE)

- Community Class
- Modified Independent Study

2209 Blue Gum Avenue, Modesto CA 95358
John Luis - Principal
jluis@stancoe.org

Main Number 238-6701
Fax number 238-6796
Principal 238-6701
Administrative Assistant 238-6701
Counselor 238-6723
Guidance Tech/Registration 238-6797
Counseling Fax 238-6799
STANISLAUS COMMUNITY SCHOOL/JUVENILE HALL

2215 Blue Gum Avenue, Modesto, CA 95358
John Luis – Principal
jluis@stancoe.org

Main Number 525-4579
School Support Secretary 567-4739
School Fax 525-5418

COME BACK KIDS CHARTER

✓ Modified Independent Study
✓ Come Back Kids

1325 H Street, Modesto, CA 95354
Julie Moore – Director II
jmoore@stancoe.org

Main Number 238-8650
Fax 238-8674
Educational Options

Vision

Stanislaus County Office of Education, Educational Options will provide schools in which every student experiences caring adults while engaging in rigorous academics and high-quality program offerings, ensuring future success.

Mission

Stanislaus County Office of Education provides a safe and engaging alternative learning environment that establishes a foundation for academic success. Students receive individualized counseling and support, explore future options, and develop the coping skills necessary to achieve future independence as productive members of society.

Schoolwide Learning Objectives

1. Students will build strong, positive relationships at school and in the community.
   a. Organize and participate in school and community service projects.
   b. Develop effective communication skills to be successful in all personal and professional interactions.
   c. Participate in character education to develop self-discipline and the ability to make choices with positive outcomes.

2. Students will participate in a rigorous and relevant academic program.
   a. Develop critical thinking and real-world problem solving skills.
   b. Complete successful academic program and meet graduation requirements.
   c. Demonstrate proficiency as evidence of career and college readiness.

3. Students will be prepared for success in today’s global society.
   a. Become independent learners able to reach their educational and career goals.
   b. Demonstrate technological abilities and readiness to compete in the job market.
   c. Communicate effectively expressing their viewpoints clearly and sincerely.
ADMISSION/REFERRAL SCREENING CRITERIA

Students must be referred to the Stanislaus County Office of Education Educational Options by a local school district official, a school attendance review board, the juvenile court, a probation officer, or by a social worker. Students who meet one or more of the following criteria may be eligible for enrollment:

a. Expelled from a school district;
b. Referred by a school district as a result of the recommendation by a school attendance review board (SARB), or at the request of a parent/guardian;
c. Probation-referred pursuant to W.I.C. Sections 300, 601, 602, 654, and/or
d. Homeless children.

Each student will be assessed to determine appropriate placement. Students may be placed at a school site where they attend every day or have an individualized schedule that will vary from site to site. A student's placement may be determined by court order.

ATTENDANCE

Regular attendance is essential to continuing enrollment in the Stanislaus County Office of Education Educational Options program. The student is required to attend school daily, to arrive on time, and to remain in class until dismissed by the teacher-in-charge. Absences will be determined to be excused or unexcused according to the following criteria:

EXCUSED ABSENCES

1) Personal illness or injury.
2) Quarantine under the direction of a county or city health officer.
3) Medical, dental, optometric, or chiropractic services rendered.
4) Attendance at funeral services for a member of the immediate family.
5) Jury duty in the manner provided by law.
6) Pupil is custodial parent of a child who is ill or has a medical appointment during school.
7) Exclusion for failure to present evidence of immunization.
8) Exclusion from school because the student is either the carrier of a contagious disease or not immunized for a contagious disease.
9) Pupils in grades 7-12 who leave school (with prior approval of the Site Administrator or his/her designee) to obtain confidential medical services. The pupil is to return a copy of the medical professional’s appointment verification form.
10) Upon written request of the parent or guardian and prior approval of the Site Administrator or his/her designee and pursuant to board policy, a student’s absence may be excused.

Reasons include, but are not limited to:

a. Appearance in court;
b. Observation of a holiday or ceremony of his/her religion;
c. Attendance at religious retreats not to exceed four (4) hours per semester;
d. Employment interview or conference;
e. Attendance to an educational conference on the legislative or judicial process offered by a nonprofit organization;
f. Attendance at funeral services for someone not a member of the immediate family;
g. Family emergencies;
h. Appearance at SARB or SART.

For a verified absence, one of the following two conditions must be met:

1) Parent/guardian should verify and explain the absence by telephone, and/or
2) Written verification should be received the day the student returns to school.
A parent/guardian can verify the absence by telephoning the school office. If your student is tardy, please contact the school site as well. Absences for illness beyond three consecutive days may require a doctor's note.

For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

"Immediate family," as used in this section refers to mother, father, grandmother, grandfather, or a grandchild of the pupil or of the spouse of the pupil, and the spouse, son, son-in-law, daughter, daughter-in-law, brother, or sister of the pupil, or any relative living in the immediate household of the pupil.

Regular attendance is essential to continued enrollment in Educational Options. The Student is required to attend school daily, and to remain in class until dismissed by the teacher-in-charge. A student will not benefit from their educational experience if he/she is late to school or misses school.

**TRUANCY**

Students missing more than 10 days of school during a school year may be referred to the School Attendance Review Board (SARB). The School Attendance Review Board may find a student or parent in violation of mandatory attendance laws and subject to fines by the courts, imprisonment, or other penalty. In addition, families receiving Temporary Assistance to Needy Families (TANF) may have their benefits reduced or cut off if a student misses 10 days of school in a year.

**Independent Study students have different requirements concerning attendance**

1. Students must make arrangements to reschedule the weekly appointment if a conflict occurs. Students missing more than 2 appointments may be dropped from Independent Study and reassigned to the Community School Program. Students MUST contact their teacher directly.

2. Study time at home is counted for school attendance. The student must complete a minimum of twenty hours per week to avoid being absent. Students should develop a regular schedule for at-home study during regular school hours. Generally, this requires a minimum of 4 or more hours of school study at home each day.

Once a student is enrolled in Independent Study, he/she will be assigned a teacher. The students will meet weekly with the teacher and turn in all assigned work for that week (SCOE Board Policy 6158). When students return the following week, the teacher will review the completion of the work project assignment. Failure to keep appointments or complete assignments may result in a transfer to the Community School program.

All Independent Study students in high school should be assigned no less than six subjects during a semester. Students are expected to earn 30 credits each semester to be on track to graduate. This equals a minimum of 6 credits per month. Tests are not to be taken home by students. A student must earn a minimum of 20 credits each semester in order to remain in Independent Study.

**SUCCESSFUL INDEPENDENT STUDY STUDENTS**

- Have transportation
- Obey the Student Conduct Code and Dress Code when on campus
- Check the new assignment for questions before leaving the classroom
- Have all materials before leaving the classroom
- Start their assignment the day after the Independent Study appointment and work approximately 4 hours a day on their assigned work
- Call the teacher if they have a question about the assignment
- Are on time or early for appointments
- Schedule activities outside of the Independent Study appointment
- Set goals for credits early and stay on track for graduation
• Balance job and academics
• Do not offer various and trivial excuses for absences or unfinished work
• Read at grade level

MODIFIED INDEPENDENT STUDY

Modified Independent Study students attend school on multiple days for extended periods of time, weekly. These students are expected to meet the attendance requirements daily as assigned and complete work assigned in class and outside of class. Classes are smaller and will allow for collaboration and allow students to participate in a combination of classroom and independent learning activities.

COME BACK KIDS

Program Description

Come Back Kids (CBK) offers a graduation program for students who have dropped out of school, ages 18 and above, who wish to re-enroll in an educational program. Students who have dropped out of school are offered an opportunity to make up credits, find classes they need, and get special training.

Students receive the opportunity to:

• Complete high school graduation requirements
• Earn high school and college credits
• Prepare for the General Educational Development (GED) test
• Prepare for a Post-Secondary Career

CBK Student Eligibility

• Be between the ages of 18 and above
• Have a desire to return to school and earn a high school diploma
• Not currently enrolled in a school or education program for the past six weeks. (This may be waived with approval from a school district administrator.)
• Willing to create short and long-term goals for graduation and transition plans to college, trade school, Career Technical Education (CTE) and/or employment
• Willing to work in an independent study format and meet with teacher weekly for testing, conference, and retrieval of new assignments
• For students with disabilities, the Individual Education Plan (IEP)/504 Team will determine if CBK is an appropriate placement

CBK Student Orientation

Prior to enrollment, all students and parents will participate in an Orientation to the Come Back Kids Program in order to determine the appropriateness of placement. A great deal of responsibility is placed on students of Come Back Kids and we want your participation to be successful. At this time, CBK staff will provide a presentation of curriculum, graduation requirements, course expectations and general policies and procedures.

CBK graduation requirements outlined on page 14.
PARENT/GUARDIAN DUTIES AND RESPONSIBILITIES

A pupil’s experiences in SCOE’s Alternative Ed program will depend largely upon his/her own efforts; however, parent/guardian cooperation will greatly enhance the likelihood of success.

• Send your child to school every school day except when he/she is clearly ill
• Make regular attendance at school your child’s primary job
• Telephone the school office as soon as you know that your child will be late or is not coming to school
• Send a written note to the school with your child on the first day of attendance following an absence
• Send a doctor’s note to the school office with your child for absences due to illness beyond three consecutive days
• Require regular sleep hours
• Be aware and provide for your child’s transportation needs
• Be aware, provide for your child’s appropriate appearance and grooming
• Please, schedule all appointments, including medical and dental, before or after school hours
• When this is not possible, please have your child bring proof of the appointment from the doctor
• Keep in contact with your child’s teacher
• Attend all meetings concerning your child
• Continue to arrange and support services your child may be receiving outside the school setting such as counseling, medical monitoring, administration of medicine, etc.
• If parents or guardians wish to visit their students school site the process is explained in Appendix A – SCOE Visitor to Campus Policy, pg. 37

INSURANCE

The Stanislaus County Office of Education – Educational Options Program does not provide student insurance. It is the parent/guardian’s responsibility for such coverage. For families without insurance, low cost insurance is available through a state program called, “Healthy Families.” The coverage is for children up to age 19. Further information is available through the school office.

HOLIDAYS

SCOE recognizes the following holidays/Non-schooldays:

• Monday, September 2, 2019 Labor Day observed
• Friday, September 13, 2019 Scheduled Non-Work Day
• Friday, November 11, 2019 Veteran’s Day observed
• Wednesday - Friday, November 27-29, 2019 Thanksgiving Break
• Monday, Dec 23, 2019 - Friday, January 3, 2020 Winter Break
• Monday, January 20, 2020 Martin Luther King Day observed
• Friday, February 14, 2020 Scheduled Non-Work Day
• Monday, February 17, 2020 President’s Day observed/School Closed
• Monday, March 16, 2020 Scheduled Non-Work Day
• Friday, April 10 – Friday, April 17, 2020 Spring Break

**Each Monday is an EARLY RELEASE DAY for District Staff Development**

*****STUDENTS are dismissed at 12:30 every MONDAY *****

SEE APPENDIX B, pg. 38, for 2019-2020 SCOE Alt Ed Calendar
ASSESSMENT

Initial assessment is completed to determine individual pupil needs. This may include:

- review of existing special education records;
- information on students in Licensed Care Institutes (LCI);
- academic pre-tests (to determine program placement);
- evaluation of transcripts;
- informal interview; and/or program orientation;
- Ongoing assessment of pupil progress occurs to plan for immediate/future needs and to measure effectiveness of instruction. This may include: portfolios; projects (individual and/or group); tests in subject areas; student study team meetings;
- aptitude assessment;
- interest assessment;
- individual assessment information gathered through special education assessment procedures;
- program writing assessments;
- Report cards/Individual Learning Plans

State mandated tests include:

- California Assessment of Student Performance and Progress (CAASPP);
- English Language Proficiency Assessments for California (ELPAC);
- California Modified Assessment (CMA) [Special Education];
- California Alternate Assessment (CAA) [Special Education];
- California Alternate Performance Assessment (CAPA) [Special Education]

PROMOTION/RETENTION

Refer to Appendix C, pg. 39

FACULTY

Stanislaus County Office of Education teachers must possess valid teaching credentials issued by the Commission on Teacher Credentialing. The faculty includes credentialed counselors.

SCHOOL MESSENGER

The Stanislaus County Office of Education Educational Options program utilizes School Messenger, an automated system to contact parents or guardians via phone, text and email regarding important events and emergencies, including testing dates, enrollment dates, special activities, and student absence notification. Please ensure all phone numbers and email addresses on file for your student are correct.

STUDENT SUPPORT SERVICES AND PROGRAMS

SCOE Educational Options and CBK programs strive to provide a full range of support services to our students and their families.

English Language Learners

All Come Back Kids teachers are credentialed to provide specialized instruction to English Language Learners (ELL). ELL students participate in mainstream core curriculum classes with modified instruction based on their English language ability. ELL students may also be placed in research based intervention classes designed to accelerate the students English language skills. The student’s English development is assessed yearly with the ELPAC test. Support services for ELL students may include but are not limited to modified lessons and testing, individualized instruction or tutoring and support in their primary language.
Reclassification Procedures

Reclassification procedures will utilize multiple criteria in determining whether to classify a pupil as proficient in English, including, but not limited to, all of the following:

- ELPAC parameters.
- Participation of the pupil’s classroom teachers and any other certificated staff with direct responsibility for teaching or placement decisions of the pupil to evaluate the pupil’s curriculum mastery.
- Parental/caregiver opinion and consultation, achieved through notice to parents/caregivers of the language reclassification and placement process and encouragement of the participation of parents/caregivers in the school’s reclassification procedure.
- Comparison of the pupil’s performance in basic skills against an empirically established range of performance levels and basic skills (based upon the performance of English proficient pupils of the same age that demonstrate to others that the pupil is sufficiently proficient in English to participate effectively in a curriculum designed for pupils of the same age whose native language is English).

SCOE will notify parents/caregivers their responsibility for ELPAC testing for annual English proficiency testing. ELPAC results will be given to parents/caregivers within 30 days of receiving results from the publisher.

Supplementary Education Services

The Educational Options/Come Back Kids Program is committed to insuring the success of all our students. If your student is struggling in school, behind in credits, or needs help with school work, they may be eligible for free after school tutoring services. These services are provided by private vendors in a variety of locations throughout the county. If you are interested in these services please contact your child’s school counselor.

Special Education

All special education students receive the services identified in their Individual Education Plan (IEP). Services are provided by a credentialed special education teacher who is responsible for implementing the goals and objectives identified in the IEP. Individual Education Plans are reviewed annually by the IEP team which consists of the teacher, administrator, student and parent/guardian. Other support people may be included in the IEP team. Support services for special education students may include but are not limited to modified lessons and testing, individualized instruction, and career transition services.

Foster Youth Services

The Stanislaus County Office of Education Foster Youth Services Program is an educational advocacy program that provides services to dependents residing in group homes, foster homes, and in homeless situations. The purpose of the Foster Youth Services Program is to provide advocacy and other services designed to help increase academic achievement and decrease truancy and discipline referrals. Goals of the Foster Youth Services Program include improving educational access and outcomes for foster youth.

The Foster Youth Services Program offers many services to foster care providers, foster care agencies, group homes, and all foster youth throughout Stanislaus County. The services include:

- Tutoring services;
- Advocate services including assistance for students who are experiencing delays in enrollment;
- Assistance to placing agencies and care providers in meeting legal obligations when foster youth are placed in new school districts;
- Assistance to school districts;
- Assistance in mediation between group homes, school districts and/or placing agencies; Collaboration with county departments and agencies including local colleges and Independent Living Programs;
- Training for all stakeholders on critical issues, including educational rights, legal mandates, special education and other school related topics; and,
Provides various educational and motivational programs and events to assist youth with successful transition from foster care.

Career Technical Education

The Career Technical Education (CTE) Program is an accredited career/technical-training program. The CTE Program offers training to high school students who are residents of Stanislaus County. Several CTE classes are offered on SCOE Alt Ed/CBK campuses and students may enroll in other CTE classes offered throughout the county. Career Technical Education can help students get the training and experience needed to get a job. Classes are a combination of classroom instruction and on-the-job training taught by professionals in the industry who are credentialed by the State of California to teach in their areas of expertise. Students may have the opportunity to actually train in a community-based business. Upon successful demonstration of competency, students receive a Certificate of Training. Credit is given to high school students through the SCOE/CBK Program. Some CTE courses offer the opportunity for advance placement and/or credit at local community colleges. See page 15

Concurrent Enrollment

Concurrent enrollment provides high school students the opportunity to take college level classes at their local community college. Students must be 16 years or older and complete the admission process for concurrent enrollment at the college. Students in concurrent enrollment classes earn credit towards both high school graduation and college. These classes offer an opportunity for students to recover credits or accelerate their high school program.

Counseling Services

Counselors will review assessments and transcripts with you and your student and assist your student in developing their Individual Learning Plan goals. Counselors will also assist students with developing their transition plans to college or career preparation. Mental health counselors and social workers are also available at all sites.

Parent Involvement

Volunteers are always welcomed at the SCOE Educational Options/ CBK Program. Any amount of volunteer support is beneficial not just for the students, but also for the overall success of the school program. Please inform the administrator, school secretary or teachers of the time you have to offer as a volunteer. A TB test and fingerprinting are required to work with students. Parents/guardians are encouraged to participate in the School Site Council and English Language Advisory Committee which meets approximately four to five times a year. Your input is very important.

School Site Council Committee (SSC)

If you are interested in school policy or budgets, you might enjoy serving on your school's site council. The school site council is a group of teachers, parents, classified employees, and students that work with the principal to develop, review and evaluate school improvement programs and school budgets. The members of the site council are generally elected by their peers. To find out more about what your school site council does, attend a meeting or talk to the school principal. If you would like to participate on the council, call the school secretary to find out how the selection process works at your school.

ANTI-BULLYING POLICY

Every student is entitled to a safe school environment free from discrimination, harassment, intimidation, and bullying.

1. The SCOE prohibits bullying. This includes, but is not limited to, discrimination, harassment, intimidation and bullying based on the actual or perceived characteristics set forth in Penal Code section 422.55 and Education Code section 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or
group with one or more of these actual or perceived characteristics. Bullying is defined in Education Code section 48900(r).

2. School personnel must immediately intervene if they witness an act of discrimination, harassment, intimidation or bullying, provided it is safe to do so.

3. Acts of discrimination or bullying should be brought to the attention of the principal.

4. You may make an anonymous complaint by contacting the principal or the Stanislaus County Office of Education's Nondiscrimination coordinator. If there is sufficient corroborating information, the Stanislaus County Office of Education will commence an investigation.

5. Complaints of bullying or discrimination will be considered confidential. However, it may be necessary to disclose certain information in order to effectively investigate.

6. Students who violate the policies on bullying or discrimination may be subject to discipline, including suspension and expulsion.

7. SCOE prohibits retaliation against individuals who make complaints of bullying or provide information related to such complaints.

8th Grade Completion Requirements

1. Pass entire MS Civics class, including Foundations Unit Exam Part I and Part 2.

2. Pass the four academic classes both semesters or while attending SCOE.

In addition to passing 8th grade proficiency tests, students must maintain good attendance (80% or better), maintain good citizenship, and complete assigned class work to be eligible to participate in graduation activities.

High School Graduation Requirements

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits Educational Options</th>
<th>Credits CBK</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>40</td>
<td>40</td>
</tr>
<tr>
<td>Math (includes completion of Algebra 1)</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>Science: Biological</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Science: Physical</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Social Studies: World History</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Social Studies: U.S. History</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Social Studies: American Government</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Social Studies: Economics</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Health/First Aid/Driver's Ed</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Computer Literacy</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>Physical Education</td>
<td>20</td>
<td>0</td>
</tr>
<tr>
<td>Electives/CTE</td>
<td>50</td>
<td>45</td>
</tr>
<tr>
<td>Completion of required credits</td>
<td>200*</td>
<td>170</td>
</tr>
</tbody>
</table>

*20 HOURS OF COMMUNITY SERVICE (with approved community agency or non-profit provider)
College Admission Requirements and Higher Education Information

University of California/California State University
Minimum College Admissions Requirements:

<table>
<thead>
<tr>
<th>&quot;A-G&quot; Courses</th>
<th>Subject</th>
<th>CSU/UC Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>History/Social Science</td>
<td>2 years required</td>
</tr>
<tr>
<td>B</td>
<td>English</td>
<td>4 years required</td>
</tr>
<tr>
<td>C</td>
<td>Mathematics</td>
<td>3 years required (e.g., Algebra, Geometry and Calculus), 4 years recommended</td>
</tr>
<tr>
<td>D</td>
<td>Laboratory Science</td>
<td>2 years required (e.g., Biology, Chemistry and Physics), 3 years recommended</td>
</tr>
<tr>
<td>E</td>
<td>Language Other Than English</td>
<td>2 years required, 3 years recommended</td>
</tr>
<tr>
<td>F</td>
<td>Visual and Performing Arts (VPA)</td>
<td>1 year required</td>
</tr>
<tr>
<td>G</td>
<td>College-Preparatory Elective</td>
<td>1 year required</td>
</tr>
</tbody>
</table>

To learn more about college admission requirements, and for a list of District courses that have been certified by the University of California as satisfying the requirements for admission to the UC and CSU, please see below and refer to: https://doorways.ucop.edu/list

**Career Technical Education (CTE):** CTE may be offered by the District as career and workforce preparation for high school students, preparation for advanced training, and the upgrading of existing skills. CTE provides high school students who are 16 years of age or older with valuable career and technical education so students can: (1) enter the workforce with skills and competencies to be successful; (2) pursue advanced training in postsecondary educational institutions; or (3) upgrade existing skills and knowledge. A CTE course may also satisfy a graduation requirement and a subject matter requirement for admission to the UC and CSU.

SCOE offers the following CTE courses which may fulfill the Fine Art elective requirement for SCOE graduation:

- Building Construction
- Culinary Arts
- Leadership Academy
- Multi-Media
- Plant Production/Greenhouse Management
- Robotics
- Small Engine/Motor Repair
- Supply Chain Technician
- Web Design
- Welding
PARENT NOTIFICATIONS

Surveillance Systems on School Sites

The County Board believes that reasonable use of surveillance cameras will help the district achieve its goals for campus security. Video cameras may be used to monitor buildings, exterior campus areas, including but not limited to: parking lots, perimeters, entrance and exit doors, interior hallways and large open interior spaces such as classrooms or common rooms. The camera surveillance system shall not monitor areas where the public, students or employees have a reasonable expectation of privacy. Examples include but are not limited to: locker rooms and restrooms. Students will be held responsible for any violations of school discipline rules or illegal activity caught by the cameras. Video containing evidence of a violation of student conduct rules and or/ state or federal law shall be retained until the issue of the misconduct is no longer subject to review or appeal as determined by board policy or the student handbook. Any release or viewing of such records shall be in accordance with current law.

Community Safety Hot Line

We have a hot line for reporting violence or criminal activity. Help stop serious crimes from happening in your school and community. You can call 1-800-78-CRIME 24 hours per day/ 7 days per week to anonymously make a report regarding drugs, graffiti and gang violence. You can also report using www.wetip.com.

PARENT NOTICE OF RIGHTS AND RESPONSIBILITIES

State law requires that parents or guardians be notified of their rights and responsibilities in certain matters pertaining to their children’s education.

1. **Absence for Religious Exercises and Instruction:** Pupils may be excused, with written permission from a parent or guardian, in order to participate in religious exercises or receive moral and religious instruction away from school property. Every pupil so excused must attend at least the minimum school day. No pupil shall be excused from school for such purpose on more than four days per school month. (Ed. Code, § 46014)

2. **Comprehensive Sexual Health Education and HIV/AIDS Prevention Education:** A parent or guardian has the right to excuse their child from comprehensive sexual health education and HIV prevention education. A parent or guardian who wishes to exercise this right must state their request in writing. (Ed. Code, § 51938) A parent or guardian may inspect the written and audio visual educational materials used in comprehensive sexual health education and HIV/AIDS prevention education. Parents have a right to request that the District provide them with a copy of the California Healthy Youth Act. (Ed. Code, § 51930 et. seq.)

Parents or guardians shall be notified in writing if the District plans to administer an anonymous, voluntary and confidential test, questionnaire or survey containing age-appropriate questions about the pupils’ attitudes concerning or practices related to sex in grades 7 to 12 and given the opportunity to review the test, questionnaire or survey. A Parent or guardian has the right to excuse their child from the test, questionnaire, or survey by stating their request in writing. (Ed. Code, § 51938)

Every child’s parent will be notified prior to the commencement of any comprehensive sexual health education and HIV/AIDS prevention education instruction as to the date of such instruction and whether the instruction will be taught by District personnel or by outside consultants. If outside consultants are used, the name of the organization of each guest speaker will be identified.

3. **Excuse from Instruction in Health:** Upon written request of a parent, a pupil may be excused from any part of instruction in health which conflicts with the parent(s)’ religious training or beliefs (including personal moral convictions). (Ed. Code, § 51240)

4. **Administration of Medication:** Medication prescribed by a physician for a child may be administered during the school day by a registered nurse or other designated school personnel, or self-administered by the child if the medication is prescription auto-injectable epinephrine or prescription inhaled asthma medication, but
only if the parent consents in writing and provides detailed written instructions from a physician, or a physician assistant as specified by law. Forms for administering medication may be obtained from the school secretary. (Ed. Code, §§ 49423, 49423.1, 49423.5, 49480)

5. **Students on Medication:** Parents are to notify the principal if their child is on a continuing medication regimen. This notification shall include the name of the medication being taken, the dosage, and the name of the supervising physician. With parental consent, the principal or school nurse may confer with the physician regarding possible effects of the drug, including symptoms of adverse side effects, omission or overdose and counsel with school personnel as deemed appropriate. (Ed. Code, § 49480)

6. **Immunizations:** The District shall exclude from school any pupil who has not been immunized properly, unless the pupil is exempted from the immunization requirement pursuant to Health and Safety Code section 120370. The immunization exemption based on personal beliefs has been eliminated. (Health & Saf. Code, § 120325) A student who, prior to January 1, 2016, submitted a letter or affidavit on file at the District, stating beliefs opposed to immunization, is permitted to enroll in that institution until the student enrolls in the next grade span. Grade span means: 1) birth to preschool; 2) kindergarten and grades 1 through 6, inclusive, including transitional kindergarten; and 3) grades 7 through 12, inclusive. On or after July 1, 2016, the District shall exclude from school for the first time or deny admittance or deny advancement to any student to the 7th grade unless the student has been immunized for his or her age as required by law. (Health & Saf. Code, § 120335) A student may still be exempted from the immunization requirement based on medical condition or circumstances. A parent or guardian must file with the District a statement from a licensed physician saying that the immunization is not considered safe and is not recommended based upon the nature or duration of the medical condition or circumstances, including, but not limited to, the family medical history. (Health & Saf. Code, § 120370)

A parent or guardian may consent in writing for a physician, surgeon, or health care practitioner acting under the direction of a supervising physician and surgeon to administer an immunizing agent to a pupil at school. (Ed. Code, §§ 48216, 48980(a), 49403, Health & Saf. Code, §§ 120325, 120335)

7. **Physical Exams and Testing:** The District is required to conduct certain physical examinations and vision, hearing and scoliosis testing of students unless the parent has a current written objection on file. However, the child may be sent home if he or she is believed to be suffering from a recognized contagious or infectious disease. (Ed. Code, §§ 49451, 49452, 49452.5 and 49455; Health & Saf. Code, § 124085)

8. **Confidential Medical Services:** For students in grades 7 through 12, the District may release a student for the purpose of obtaining confidential medical services without obtaining the consent of the student’s parent or guardian. (Ed. Code, § 46010.1)

9. **Medical Coverage for Injuries:** Medical and hospital services for pupils injured at school or school-sponsored events, or while being transported, may be insured at parent’s expense. No pupil shall be compelled to accept such services without his or her consent or, if the pupil is a minor, without the consent of a parent or guardian. (Ed. Code, § 49472)

10. **Medical and Hospital Services Not Provided:** The District does not provide medical and hospital services for students injured while participating in athletic activities. However, all members of school athletic teams must have accidental injury insurance that covers medical and hospital expenses. (Ed. Code, §§ 32221.5, 49471)

11. **Mental Health Services:** The mental health services include licensed mental health clinicians at each SCOE Alt Ed and Charter school site. To initiate services, a parent or student may contact their school office. Parents are provided release forms and site specific information upon registration.

12. **Services for Students with Exceptional Needs or a Disability:** State and federal law require that a free and appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years. Students classified as individuals with exceptional needs for whom a
special education placement is unavailable or inappropriate may receive services in a private nonsectarian school. Please contact the local director of special education for specific information. (Ed. Code, § 56040 et seq.) In addition, services are available for students who have a disability which interferes with their equal access to educational opportunities. (Section 504 of the Rehabilitation Act of 1973, 34 C.F.R. § 104.32) The District official listed below is responsible for handling requests for services under Section 504 and may be reached at the following address and telephone:

Sarah Grantano – SCOE Special Education  
1336 Stonum Road, Modesto CA 95351  
(209) 541-2200

13. **No Academic Penalty for Excused Absence:** No pupil may have his or her grade reduced or lose academic credit for any absence or absences which are excused for the reasons specified below when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. (Ed. Code, §§ 48205, 48980(j))

A pupil shall be excused from school when the absence is:

A. Due to the pupil’s illness.
B. Due to quarantine under the direction of a county or city health officer.
C. For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
D. For the purpose of attending the funeral services of a member of the pupil’s immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
E. For the purpose of jury duty in the manner provided for by law.
F. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a doctor’s note.
G. For justifiable personal reasons, including but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil’s religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil’s absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
H. For the purpose of serving as a member of a precinct board for an election pursuant to section 12302 of the Elections Code.
I. For the purpose of spending time with a member of the pupil’s immediate family, who is an active duty member of the uniformed services, as defined in section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
J. For the purpose of attending the pupil’s naturalization ceremony to become a United States citizen.
K. Authorized at the discretion of a school administrator based on the facts of the pupil’s circumstances, which are deemed to constitute a valid excuse, including, but not limited to, working for a period of not more than five consecutive days in the entertainment or allied industries or participate with a not-for-profit performing arts organization in a performance for a public school pupil audience for a maximum of up to five days per school year provided the pupil’s parent or guardian provides a written note to the school authorities explaining the reason for the pupil’s absence. (Ed. Code, §§ 48260, 48205, 48225.5)
A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

“Immediate family,” as used in this section refers to mother, father, grandmother, grandfather, or a grandchild of the pupil or of the spouse of the pupil, and the spouse, son, son-in-law, daughter, daughter-in-law, brother, or sister of the pupil, or any relative living in the immediate household of the pupil. (Ed. Code, §§ 45194, 48205)

14. **Equal Opportunity:** Equal opportunities for both sexes in all educational programs and activities run by the District is a commitment made by the District to all students. (Title IX of the Education Amendments of 1972) Inquiries on all matters, including complaints, regarding the implementation of Title IX in the District may be referred to the District official listed below at the following address and telephone:

   Jason Maggard – SCOE Administration
   1100 H Street, Modesto CA 95354
   209-238-1700

15. **Complaints (Special Education):** Parents may file a complaint concerning violations of federal or state law or regulations governing special education related services. Parents may submit a description of the manner in which the parent believes special education programs for handicapped do not comply with state or federal law or regulations to:

   Sarah Grantano – SCOE Special Education
   1336 Stonum Road, Modesto CA 95351
   (209) 541-2200

16. **Release of Student Information:** The District does not release information or records concerning a child to noneducational organizations or individuals without parent consent except by court order, receipt of a lawfully issued subpoena, or when otherwise allowed by law. The following categories of directory information may be made available to various persons, agencies or institutions unless the parent or guardian notifies the District in writing not to release such information:

   Name, address, telephone, date of birth, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, diplomas and awards received, and most recent previous educational institution attended. (Ed. Code, §§ 49060 et seq., 49073, 20 U.S.C. § 1232g, 34 C.F.R. § 99.7) In accordance with state and federal law, the District may also make available photographs, videos, and class rosters.

Directory information will not be released regarding a pupil identified as a homeless child or youth unless a parent, or pupil accorded parental rights, has provided written consent that directory information may be released. (Ed. Code, § 49073(c), 20 U.S.C. § 1232g, 42 U.S.C. § 11434a(2))

17. **Information Obtained from Social Media:** A school district that considers a program to gather or maintain in its records any information obtained through social media of any enrolled student shall notify students and their parents or guardians about the proposed program and provide an opportunity for public comment at a regularly scheduled public meeting of the Governing board of the school district. The notification shall include, but is not limited to, an explanation of the process by which a student or a student’s parent or guardian may
access the student's records to examine the information gathered or maintained, and an explanation of the
process by which a student or student's parent or guardian may request the removal of information or make
corrections to information gathered or maintained. (Ed. Code, § 49073.6)

18. **Inspection of Student Records:** State law requires that the District notify parents of the following rights
which pertain to student records. (Ed. Code, §§ 49063, 49069, 34 C.F.R. § 99.7)

A. A parent or guardian has the right to inspect and review student records relating directly to his or her
child during school hours or obtain a copy of such records within five (5) business days of his/her
request.

B. Any parent who wishes to review the types of student records and information contained therein may
do so by contacting the principal at his/her child’s school. The principal of each school is ultimately
responsible for maintenance of student records.

C. A parent with legal custody has a right to challenge information contained in his/her child's records.
Any determination to expunge a student's record is made after a review of said record(s) by site
administrators and certificated staff. Following an inspection and review of student records, the
parent may challenge the content of the student's record. The right to challenge becomes the sole
right of the student when the student becomes eighteen (18) years of age.

A parent may file a written request with the Superintendent of the District to remove any information recorded in the
written records concerning the child which is alleged to be:

1. Inaccurate.
2. An unsubstantiated personal conclusion or inference.
3. A conclusion or inference outside of the observer’s area of competence.
4. Not based on the personal observation of a named person with the time and place of the
observation noted.
5. Misleading.
6. In violation of the privacy or other rights of the pupil.

Within thirty (30) days, the Superintendent or designee shall meet with the parent/guardian and the certificated
employee who recorded the information, if any, and if the person is still employed with the District, and sustain or deny
the allegations. If the allegations are sustained, the Superintendent shall order the correction, removal or destruction
of the information. If the Superintendent denies the allegations, the parent may appeal the decision to the Governing
Board within thirty (30) days. The Board shall determine whether or not to sustain or deny the allegations. If the Board
sustains the allegations, it shall order the Superintendent to immediately correct, remove or destroy the information
from the written records of the student. (Ed. Code, § 49070)

If the final decision of the Board is unfavorable to the parents, or if the parent accepts an unfavorable decision by the
District Superintendent, the parent shall have the right to submit a written statement of objections to the information.
This statement shall become a part of the student’s school record until such time as the information objected to is
removed.

Both the Superintendent and the Board have the option of appointing a hearing panel in accordance with Education
Code sections 49070-49071 to assist in the decision making. The decision as to whether a hearing panel is to be used
shall be made at the discretion of the Superintendent or the Board and not of the challenging party.

D. A Student Records Log is maintained for each student. The Student Records Log lists persons,
agencies or organizations requesting and/or receiving information from the records to the extent
required by law. Student Records Logs are located at each school and are open to inspection by
parents or guardians. (Ed. Code, § 49064)

E. School officials and employees having a legitimate educational interest, as well as persons identified
in Education Code sections 49076 and 49076.5 and in the Family Educational Rights and Privacy
Act, may access student records without first obtaining parental consent. “School officials and
employees” are persons employed by the District as an administrator, supervisor, instructor, or
support staff member (including health or medical staff and District-employed law enforcement personnel), a Board member, a person or company with whom the District has contracted to perform a special service (such as an attorney, auditor, medical consultant, or therapist), or a parent, student, foster family agency, short-term residential treatment staff, or caregiver whose access to student records is legally authorized. A “legitimate educational interest” is one held by a school official or employee whose duties and responsibilities create a reasonable need for access. (Ed. Code, §§ 49063(d), 49076, 49076.5, 20 U.S.C. § 1232g)

F. Parents and guardians have the right to authorize the release of student records to themselves. Only parents and guardians with legal custody can authorize the release of student records to others.

G. Parents and guardians will be charged ___.10___ (ten) cents per page for the reproduction of student records.

H. Parents have a right to file a complaint with the U.S. Department of Education for alleged violations of parent rights related to student records. (20 U.S.C. § 1232g(g))

I. Parents may obtain a copy of the District's complete student records policy by contacting the Superintendent.

19. **Family Educational Rights and Privacy Act:** In addition, parents have certain rights regarding student information and records which are guaranteed under federal law. A handout notifying parents of these rights is attached.

20. **Student Discipline:** District and School rules pertaining to student discipline are available to parents or guardians of district students in the school office. (Ed. Code, § 35291) Students may be subject to discipline for off-campus misconduct if the misconduct is related to school activity or attendance and causes or is reasonably likely to cause a substantial disruption to school activity. For example, a student using technology such as a home computer, cellular phone, or other electronic device may be disciplined for bullying, engaging in unlawful harassment, or making threats against students, staff, or district property even if such misconduct occurred off-campus and during non-school hours. (Ed. Code, § 48900(r)) Appendix D, pg. 41-49

21. **Dissection of Animals:** If a student has a moral objection to dissecting (or otherwise harming or destroying) animals, or any part of an animal, the pupil must notify the teacher regarding such objection, and the objection must be substantiated with a note from the pupil’s parent or guardian. If the pupil chooses to refrain from participating in such a project or test, and if the teacher believes that an adequate alternative education project or test is possible, then the teacher may work with the pupil to develop and agree upon an alternate education project or test for the purpose of providing the pupil an alternate avenue for obtaining the knowledge, information or experience required by the course of study. (Ed. Code, §§ 32255-32255.6)

22. **Temporary Disability:** A temporary disability which makes it impossible or inadvisable for a student to attend class may entitle the student to receive individualized instruction. It is the responsibility of the pupil’s parent or guardian to notify the school district in which the pupil is deemed to reside of the pupil’s need for individualized instruction.

**Home Instruction:** The district in which the student resides is to provide individual instruction if the student is receiving the instruction in his or her home. Individual instruction in a pupil’s home pursuant to section 48206.3 shall commence no later than five working days after a school district has determined that the pupil shall receive this instruction.

**Hospital or Health Facility Instruction:** The school district in which the hospital or other residential health facility, excluding a state hospital, is located must provide individual instruction to a student with a temporary disability. Within five working days of receipt of the notification, the district must determine whether the pupil will be able to receive individual instruction, and, if so, when the individual instruction will begin. A student with a temporary disability who is in a hospital or other residential health facility, other than a state hospital, which is located outside the student’s school district of residence shall be deemed to comply with the residency requirements of the school district in which the hospital is located. A school district may continue to enroll a pupil with a temporary disability who is receiving individual instruction in a hospital or residential health facility
to facilitate the timely reentry of the pupil after the hospitalization has ended, or in order to provide a partial week of instruction. On days in which the student is not receiving individual instruction in a hospital or other residential health facility, he or she may attend school in his or her district of residence if well enough to do so. A pupil receiving individual instruction who is well enough to return to a school shall be allowed to return to the school, including a charter school, that he or she attended immediately before receiving individual instruction, if returning during the same school year. (Ed. Code, §§ 48206.3, 48207, 48207.3, 48207.5, 48208, 48980(b))

Pregnancy, childbirth, false pregnancy, termination of pregnancy, and recovery therefrom shall be treated in the same manner and under the same policies as any other temporary disabling condition. (Ed. Code, § 221.51)

23. **Sexual Harassment Policy:** Each student will receive a written copy of the district policy on sexual harassment. The purpose of this policy is to provide notification of the prohibition against sexual harassment as a form of sexual discrimination and to provide notification of available remedies. A copy of the District’s policy on sexual harassment is attached. (Ed. Code, §§ 231.5, 48980(g)) Appendix E, pg. 50

24. **Nutrition Program:** The State Department of Education has established a statewide program to provide nutritious meals and milk at school for pupils, and to provide free meals to the neediest children. In some instances, nominal cash payments may be required. (Ed. Code, § 49510 et seq.)

25. **U.S. Department of Education Programs:** The following applies only to programs directly funded by the U.S. Department of Education:

All instructional materials, including teacher’s manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation shall be available for inspection by the parents or guardians of the children.

No student shall be required, as part of any applicable U.S. Department of Education funded program, to submit to a survey, analysis, or evaluation that reveals information concerning:

- A. political affiliations or beliefs of the student or student’s parents;
- B. mental and psychological problems of the student or his/her family;
- C. sex behavior or attitudes;
- D. illegal, anti-social, self-incriminating or demeaning behavior;
- E. critical appraisals of other individuals with whom respondents have close family relationships;
- F. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- G. religious practices, affiliations, or beliefs of the student or student's parent; or
- H. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program)

without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of an unemancipated minor, without the prior written consent of the parent.

(20 U.S.C. § 1232h)

26. **Uniform Complaint Procedures:**

**Complaints Alleging Discrimination, Harassment, Intimidation, and Bullying:**

State and federal law prohibit discrimination in education programs and activities. The District is primarily responsible for compliance with federal and state laws and regulations. (Cal. Code Regs., tit. 5, § 4620.)
Under state law, all pupils have the right to attend classes on school campuses that are safe, secure, and peaceful. (Ed. Code, § 32261) State law requires school districts to afford all pupils equal rights and opportunities in education, regardless of their actual or perceived characteristics, such as disability (mental and physical), gender (includes gender identity, gender expression, and gender-related appearance and behavior whether or not stereotypically associated with the person’s assigned sex at birth), actual or potential parental, family, or marital status, pregnancy (including childbirth, false pregnancy, termination of pregnancy, or recovery therefrom), nationality (includes citizenship, country of origin and national origin), immigration status, race or ethnicity (includes ancestry, color, ethnic group identification and ethnic background), religion (includes all aspects of religious belief, observance and practice, including agnosticism and atheism), sexual orientation (heterosexuality, homosexuality or bisexuality), or association with a person or group with one or more of these actual or perceived characteristics. (Ed. Code, §§ 210-214, 220 et seq., 234 et seq., Cal. Code Regs., tit. 5, § 4900 et seq., 20 U.S.C. § 1681 et seq., 22 U.S.C. § 794, 42 U.S.C. § 2000d et seq., 42 U.S.C. § 12101 et seq., 34 C.F.R. § 106.9) The District prohibits discrimination, harassment, intimidation, bullying, and retaliation in all acts related to school activity or attendance. In addition to being the subject of a complaint, a pupil engaging in an act of bullying as defined by Education Code section 48900(r) may be suspended from school or recommended for expulsion.

The District’s Uniform Complaint Procedure may be used in cases where individuals or a group have suffered discrimination, harassment, intimidation, or bullying. (Cal. Code Regs., tit. 5, §§ 4610, 4630, 4650, Ed. Code, §§ 234 et seq., 48900(r))

A. Any individual, public agency or organization has the right to file a written complaint alleging that he/she has personally suffered unlawful discrimination or that an individual or specific class of individuals has been subjected to unlawful discrimination. (Cal. Code Regs., tit. 5, § 4630(b)(1))

B. Copies of the District’s complaint procedures are available free of charge. (Cal. Code Regs., tit. 5, § 4622)

C. Complaints must usually be filed with the superintendent/designee of the District.

D. Discrimination complaints must be filed within six (6) months of the date the alleged discrimination occurred, or within six (6) months of the date the complainant first obtained knowledge of the facts of the alleged discrimination. Within that six (6) month period, complainant may file a written request with the district superintendent or designee for an extension of up to ninety (90) days following the six (6) month time period. Extensions will not be automatically granted, but may be granted for good cause. (Cal. Code Regs., tit. 5, § 4630(b))

Complaints Other Than Discrimination, Harassment, Intimidation, and Bullying:

The District has a written complaint procedure which may be used in cases where any individual, public agency or organization alleges violations of state or federal law, other than those relating to discrimination, harassment, intimidation, and bullying.

E. Written complaints may be made regarding:
   1. Adult Education
   2. After School Education and Safety
   3. Agricultural Career Technical and/or Vocational Education
   4. American Indian Education Centers and American Indian Early Childhood Education
   5. Bilingual Education
   6. California Peer Assistance and Review Programs for Teachers
   7. Consolidated Categorical Aid Programs
   8. Migrant Child Education Programs
   9. Every Student Succeeds Act (formerly No Child Left Behind)
   10. Career Technical and Technical Education and Technical Training Programs
   11. Child Care and Development
Any individual, public agency or organization has the right to file a written complaint alleging that the District has violated a federal or state law or regulation governing any program listed above. (Cal. Code Regs., tit. 5, § 4630(b)(1))

Copies of the District’s complaint procedures are available free of charge. (Cal. Code Regs., tit. 5, § 4622)

Complaints must usually be filed with the superintendent or designee of the District under the timelines established by District policy. (Cal. Code Regs., tit. 5, § 4630(b))

Within 60 days from the date of receipt of the complaint, the District’s responsible officer or his/her designee shall conduct and complete an investigation of the complaint in accordance with local procedures adopted pursuant to California Code of Regulations, title 5, section 4621 and prepare a written decision. The time period may be extended by mutual written agreement of the parties.

F. Williams Complaints: Complaints, including anonymous complaints, may be made and addressed on a shortened time line for the following areas: (Ed. Code, §§ 8235.5, 35186)
1. Insufficient textbooks and instructional materials;
2. Emergency or urgent school facilities conditions that pose a threat to the health and safety of pupils;
3. Noncompliance with the requirement of Education Code section 35292.6 to stock, at all times, at least half of the restrooms in the school with feminine hygiene products and to not charge students for the use of such products;
4. Teacher vacancy or misassignment; or

A complaint of noncompliance with Education Code section 35186 may be filed with the school principal or designee under the Uniform Complaint Procedures. A complainant not satisfied with the resolution of a Williams Complaint has the right to bring the complaint to the district governing board at a regularly scheduled hearing. In the case of a complaint regarding emergency or urgent school facilities conditions, a complainant has the right of appeal to the State Superintendent of Public Instruction.

G. Pupil Fees Complaints: A pupil enrolled in our district shall not be required to pay a pupil fee for participation in an educational activity, including curricular and extracurricular activities.

A pupil fee includes, but is not limited to, all of the following: a fee charged to a pupil as a condition for registering for school or classes, as a condition for participation in a class or an extracurricular activity, as a security deposit to obtain materials or equipment, or a purchase that a pupil is required to make to obtain materials or equipment for an educational activity.

A complaint of noncompliance with Education Code section 49010 et seq. may be filed with the school principal under the Uniform Complaint Procedures. A complaint shall be filed not later than one calendar year from the date the alleged violation occurred. A complaint may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

H. Foster, homeless, former juvenile court pupils and pupils in military families: the District will post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, former juvenile court pupils now enrolled in a school district, and pupils in military families as specified in Education Code sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

Responsible Official: The District official responsible for processing complaints is listed below at the following address:

Jason Maggard – SCOE Administration
1100 H Street, Modesto CA 95354
209-238-1700

Complaints Made Directly to the State Superintendent:

Complaints may be filed directly with the State Superintendent of Public Instruction in the following cases:

I. Complaints alleging that the District failed to comply with the complaint procedures described herein, including failure or refusal to cooperate with the investigation.
J. Complaints regarding Child Development and Child Nutrition programs not administered by the District.
K. Complaints requesting anonymity, but only where complainant also provides clear and convincing evidence that complainant would be in danger of retaliation if filing complaint at District level.
L. Complaints alleging that the District failed or refused to implement a final decision regarding a complaint originally filed with the District.

M. Complaints alleging that the District took no action within sixty (60) days regarding a complaint originally filed with the District.

N. Complaints alleging immediate and irreparable harm as a result of applying a district-wide policy in conflict with state or federal law and that complaining at the local level would be futile.

O. Complaints relating to Special Education, but only if:
   1. District unlawfully refuses to provide a free appropriate public education to handicapped students; or
   2. District refuses to comply with due process procedures or fails to implement due process hearing order; or
   3. Children may be in immediate physical danger, or their health, safety or welfare is threatened; or
   4. A handicapped pupil is not receiving the services specified in his/her Individual Educational Program (IEP); or
   5. The complaint involves a violation of federal law.

P. The District refuses to respond to the State Superintendent’s request for information regarding a complaint originally filed with the District.

(Cal. Code Regs., tit. 5, §§ 4630, 4650)

Appeals:

Q. Except for Williams Complaints, a complainant may appeal the District’s decision to the California Department of Education. (Ed. Code, § 262.3(a), Cal. Code Regs., tit. 5, § 4632)
   1. Appeals must be filed within fifteen (15) days of receiving the District decision.
   2. Appeals must be in writing.
   3. Appeals must specify the reason(s) for appealing the District decision, including whether the facts are incorrect and/or the law has been misapplied.
   4. Appeals must include a copy of the original complaint and a copy of the District decision.
   5. Pupil fee complaints appealed to the California Department of Education will receive a written appeal decision within 60 days of the department's receipt of the appeal.
   6. If the school/District finds merit in a complaint, or the California Department of Education finds merit in an appeal, the school/District must provide a remedy to all affected pupils, parents, and guardians. For pupil fee complaints, this includes reasonable efforts by the school to ensure full reimbursement to all affected pupils, parents, and guardians, subject to procedures established through regulations adopted by the state board.

R. If a complaint is denied, in full or in part, by the Department of Education, the complainant may request reconsideration by the State Superintendent of Public Instruction. (Cal. Code Regs., tit. 5, § 4665)
   1. Reconsideration must be requested within thirty-five (35) days of receiving the Department of Education report.
   2. The original decision denying the complaint will remain in effect and enforceable unless and until the State Superintendent of Public Instruction modifies that decision.

Civil Law Remedies:

In addition to the above-described complaint procedure, or upon completion of that procedure, complainants may have
These civil law remedies can include, but are not limited to, injunctions and restraining orders. These civil law remedies are granted by a court of law and may be used, in part, to prevent the District from acting in an unlawful manner. Delay in pursuing civil law remedies before a court of law may result in loss of rights to those remedies. Any questions regarding civil law remedies should be directed to an attorney. (Ed. Code, § 262.3(b), Cal. Code Regs., tit. 5, § 4622)

27. **Pupil-Free Staff Development Day and Minimum Day Schedule:** A copy of the District's pupil-free staff development day and minimum day schedules is attached for reference. A pupil's parent or guardian will be notified during the school year of any additional minimum days and pupil-free staff development days no later than one month before the actual date. (Ed. Code, § 48980(c)) Every MONDAY is a minimum day for SCOE Educational Options school sites. Appendix B, pg. 38

28. **Review of Curriculum:** A prospectus of curriculum, including titles, descriptions, and instructional aims of every course offered by each public school, is available at the school site for parent review upon request. Copies are available upon request for a reasonable fee not to exceed the actual copying cost. (Ed. Code, §§ 49063, 49091.14)

29. **Child Find System; Policies and Procedures:** Any parent suspecting that a child has exceptional needs may request an assessment for eligibility for special education services through the Director of Student Services and/or Special Education, or his/her designee. Policy and procedures shall include written notification to all parents of their rights pursuant to Education Code section 56300 et seq. (Ed. Code, § 56301, 34 C.F.R. § 104.32(b))

30. **School Accountability Report:** Parents/guardians may request a hard copy of the School Accountability Report Card which is issued annually for each school of the District. (Ed. Code, § 35256)

31. **Asbestos Management Plan:** An updated management plan for asbestos-containing material in school buildings is available at the District Office. (40 C.F.R. § 763.93)

32. **Every Student Succeeds Act (ESSA):** The Every Student Succeeds Act (ESSA) took full effect in 2018 to replace the No Child Left Behind Act in modifying the Elementary and Secondary Education Act of 1965 (ESEA). If updates are provided by the California Department of Education, the following parent notice requirements may change and new notice requirements may be added.

- **Information Regarding Professional Qualifications of Teachers, Paraprofessionals, and Aides:** Upon request, parents have a right to information regarding the professional qualifications of their student’s classroom teachers, paraprofessionals, and aides. This includes whether the teacher meets the state qualifications and licensing criteria for the grades and subjects he/she teaches, whether the teacher is teaching under an emergency permit or other provisional status because of special circumstances, the major or field of discipline for any degrees or certifications held by the teacher, and whether any instructional aides or paraprofessionals provide services to the parents’ child and, if so, their qualifications. In addition, parents have a right to notice when the parent’s child has been taught for four or more weeks by a teacher who is not highly qualified. (ESEA § 1111(h)(6) (as amended by ESSA))

- **Information Regarding Individual Student Reports on Statewide Assessments:** Upon request, parents have a right to information on the level of achievement of their student on every State academic assessment administered to the student. (ESEA § 1111(h)(6) (as amended by ESSA))

- **School Identified for School Improvement:** A local educational agency shall promptly provide notice to a parent or parents of each student enrolled in an elementary school or a secondary school identified for school improvement (school that fails for two consecutive years to make adequate yearly progress as defined in the State’s plan), for corrective action or for restructuring. The notice should be in an understandable and uniform format, and to the extent practicable, in a language the parents can understand. Notice must include: an explanation of what the identification means; how the
school compares in terms of academic achievement to other elementary schools or secondary schools served by the local educational agency and the State educational agency involved; the reasons for the identification; an explanation of what the school identified for school improvement is doing to address the problem of low achievement; an explanation of what the local educational agency or State educational agency is doing to help the school address the achievement problem; an explanation of how the parents can become involved in addressing the academic issues that caused the school to be identified for school improvement; and an explanation of the parents’ option to transfer their child to another public school (with transportation provided by the agency when required or to obtain supplemental educational services for the child). (ESEA § 1116(b)(6) (as amended by ESSA))

- **Limited English Proficient Students**: The Act requires notice be given to parents of limited English proficient students regarding limited English proficiency programs, not later than 30 days after the beginning of the school year (or, for students identified later in the school year, within two weeks). Notice includes: the reasons for the identification of the student as limited English proficient; the need for placement in a language instruction educational program; the student’s level of English proficiency and how such level was assessed; the status of the student’s academic achievement; the methods of instruction used in the available programs (including content, instructional goals, and the use of English and native language); how the recommended program will meet the student’s educational strengths and needs; how the program will specifically help the student learn English and meet age-appropriate academic achievement standards; the exit requirements for the program; how the program meets the objectives of the student’s IEP, if applicable; and, parent options for removing a student from a program, declining initial enrollment and/or choosing another program. (ESEA § 1112(g)(1)(A) (as amended by ESSA)) In addition, the notice shall include whether the student is a long-term English learner or English learner at risk of becoming a long-term English Learner and the manner in which the program will meet the needs of a child identified as either a long-term English learner or English learner at risk of becoming a long-term English Learner. (Ed. Code, § 313.2)

The information provided above is available upon request from each student’s school or the district office. Additional notices that may be required shall be sent separately. (20 U.S.C. § 6301 et seq.)

33. **Military Recruiter Information**: Education Code section 49073.5 requires that school districts disclose the names, addresses and telephone numbers of high school students to military recruiters upon request, unless parents request that this information not be released without prior written consent. Parents have the option of making such a request. If parents do not wish this information to be provided to military recruiters, they must notify the District office of this fact in writing. The writing should be directed to the District official listed below at the following address:

Jason Maggard – SCOE Administration
1100 H Street, Modesto CA 95354
209-238-1700

34. **Children in Homeless/Foster Care Situations, Former Juvenile Court School Students, Migrant Students, and Newcomers**: Each local district shall designate a staff person as a liaison for homeless children who shall ensure the dissemination of public notice of the educational rights of students in homeless situations. (Ed. Code, § 48852.5, 42 U.S.C. § 11432(g)(1)(J)(ii))

A district serving a homeless child must allow the child to continue his/her education in the school of origin through the duration of homelessness at the point of any change or any subsequent change in residence once a child becomes a homeless child. If the child’s status changes before the end of the academic year so that he/she is not homeless, the district must allow a child in high school to continue his/her education in the school of origin through graduation. For a child in grades K through 8, the district must allow the formerly homeless child to continue his/her education in the school of origin until the end of the academic school year. A homeless child transitioning between school grade levels
must be allowed to continue in the school district of origin in the same attendance area. If a homeless child is transitioning to a middle or high school where the school designated for matriculation is in another school district, the homeless child must be allowed to continue to the school designated for matriculation in that school district. The new school is required to enroll the child immediately regardless of any outstanding fees, fines, textbooks or other items or moneys due to the school last attended or if the child is unable to produce clothing or records normally required for enrollment, including medical records, proof of immunization history, and proof of residency. (Ed. Code, § 48852.7)

Each local district shall also designate a staff person as the educational liaison for foster children. The educational liaison shall disseminate a standardized notice to foster children that has been developed by the State Department of Education and includes complaint process information. (Ed. Code, § 48853.5)

The district serving the foster child shall allow the foster child to continue his/her education in the school of origin under specified circumstances. If it is determined that it is in the best interests of the foster child to transfer to a school other than the school of origin, the foster child shall immediately be enrolled in the new school, regardless of any outstanding fees, fines, textbooks, or other items or moneys owed to the school last attended or if the child is unable to produce clothing or records normally required for enrollment, including immunization history. The last school attended must provide all records to the new school within two business days of receiving the request. (Ed. Code, §§ 48853, 48853.5)

The district receiving a transfer request or notification of a student in foster care shall, within two business days, transfer the student out of school and deliver the educational information and records to the next educational placement. Grades and credits will be calculated as of the day the student left school and no lowering of grades will occur as a result of the student’s absence due to the decision to change placement or for a verified court appearance or related court activity. (Ed. Code, § 49069.5)

The district shall exempt from local graduation requirements a student who is in foster care, a homeless child or youth, a child of a military family, a former juvenile court school student, a migratory child, or a pupil participating in a newcomer program for recently arrived immigrant pupils and who transfers between schools under certain circumstances. (Ed. Code, §§ 51225.1, 51225.2)

A district shall accept coursework done by a student who is in foster care, a homeless child or youth, a child of a military family, a former juvenile court school student, a migratory child, or a pupil in a newcomer program while attending another school. The district is prohibited from requiring those students to retake courses or partial courses they have satisfactorily completed elsewhere. (Ed. Code, § 51225.2)

A complaint of noncompliance alleging violations of these sections, except for Education Code section 48852.7, may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations.

35. **Continued Education Options For Juvenile Court School Students:** A Juvenile court school student, or the person holding the right to make educational decisions for the student, may voluntarily defer or decline issuance of their diploma until after the student is released from the juvenile detention facility, thereby allowing the student to take additional coursework at a local education agency. The county office of education will notify the student, the person holding to right to make educational decisions for the student, and the student’s social worker or probation officer of all of the following:

A. The student’s right to a diploma;
B. How taking coursework and meeting other educational requirements will affect the student’s ability to gain admission to a post-secondary educational institution;
C. Information about transfer opportunities available through the California Community Colleges; and
D. The option to defer or decline the diploma and take additional coursework. (Ed. Code, §§ 48645.3(a), 48645.7)

36. **Sex Equity in Career Planning:** Parents shall be notified in advance of career counseling and course selection commencing with course selection in Grade 7, to promote sex equity and allow parents to participate in counseling sessions and decisions. (Ed. Code, § 221.5(d))
37. **Pesticide Products:** All schools are required to provide parents or guardians with annual written notice of expected pesticide use at schools. The attached list provides the name of each pesticide product, the active ingredient(s) and the Internet address for further information. Parents or guardians may request prior notice of individual pesticide applications at the school. If a parent wishes to be notified every time a pesticide is going to be applied, he or she must complete the attached form and return it to his or her child’s school. A copy of the integrated pest management plan for the school site or District may be provided on the school website or viewed at the school office. (Ed. Code, §§ 48980.3, 17611.5, 17612) Appendix G, pg. 58

38. **Pregnant and Parenting Pupils:** All schools are required to provide parents and guardians with annual written notice of pregnant and parenting pupils. (Ed. Code, § 222.5) Pregnant and parenting pupils are entitled to accommodations that provide them with the opportunity to succeed academically while protecting their health and the health of their children. “Pregnant or parenting pupil” means a pupil who gives or expects to give birth or a parenting pupil who has not given birth and who identifies as the parent of the infant.

A pregnant or parenting pupil is entitled to, but not required to take, eight weeks of parental leave. This leave may be taken before the birth of the pupil’s infant if there is a medical necessity and/or after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. A pregnant or parenting pupil is entitled to additional leave if deemed medically necessary by the student’s physician. (Ed. Code, §§ 46015)

The person holding the student’s educational rights (i.e. the pupil if over 18 or the parent if under 18) may notify the school of the student’s intent to exercise this right. Leave may still be taken even if notice was not provided.

During the leave, the student’s absences shall be deemed excused, but the student shall not be required to complete academic work or other school requirements.

A pregnant or parenting pupil may return to the school and the course of study in which he or she was enrolled before taking parental leave. Upon return to school after taking parental leave, a pregnant or parenting pupil is entitled to opportunities to make up work missed during his or her leave, including, but not limited to, makeup work plans and reenrollment in courses.

A pregnant or parenting pupil may remain enrolled for a fifth year of instruction in the school in which the pupil was previously enrolled when it is necessary in order for the pupil to be able to complete state and any local graduation requirements, unless the local educational agency makes a finding that the pupil is reasonably able to complete the local educational agency’s graduation requirements in time to graduate from high school by the end of the pupil’s fourth year of high school.

A student who chooses not to return to the school in which he or she was enrolled before taking the leave is entitled to alternative education options offered by the local educational agency to include educational programs, activities, and courses equal to those he or she would have been in if participating in the regular education program.

A student will not incur any academic penalties as a result of using the accommodations in this section. (Ed. Code, § 46015)

A complaint of noncompliance may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations.

39. **Student Parent Lactation Accommodations:** The District is required to provide reasonable accommodations to a lactating student on a school campus to address breast-feeding needs. (Ed. Code, § 222)

A student may not be penalized academically because of the reasonable accommodations provided during the school day. A student must also be given the opportunity to make up missed work.
A complaint of noncompliance may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations.

40. **PE Instructional Minutes:** The adopted course of study for grades 1 through 6 and instruction in grades 1 through 8 in an elementary school must include physical education for not less than 200 minutes each ten school days, exclusive of recesses and the lunch period. (Ed. Code, §§ 51210, 51223)

A complaint of noncompliance may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations.

41. **Course Assignments:** A school district is prohibited from assigning a student enrolled in any of grades 9 through 12 to any course period without educational content for more than one week in any semester, except under specified conditions. Under no circumstances can a district assign a student enrolled in any of grades 9 through 12 to a course period without educational content because there are not sufficient curricular course offerings for the student to take during the relevant period of the designated school day. (Ed. Code, § 51228.1)

A school district is prohibited from assigning a student enrolled in grades 9 through 12 to a course that the student has previously completed and received a grade determined by the district to be sufficient to satisfy the requirements and prerequisites for admission to the California public post-secondary schools and the minimum high school graduation requirements, except under specified conditions. Under no circumstances can a district assign a student enrolled in any of grades 9 through 12 to a course the student has previously completed and received a sufficient grade, as specified, because there are not sufficient curricular course offerings for the student to take during the relevant period of the designated school day. (Ed. Code, § 51228.2)

These sections do not apply to students in alternative schools, community day schools, continuation high schools or an opportunity school. A district may continue to authorize dual enrollment in community college, to run evening high school programs, to offer independent study, work experience education, and other specified courses.

A complaint of noncompliance may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations. (Ed. Code, § 51228.3)

42. **Regional Occupational Centers and Programs/County Offices of Education Programs/Adult Education Programs:** A regional occupational center or program, county office of education program, or adult education program must meet specified requirements for certification by the Superintendent of Public Instruction in order to provide an employment training program for adults or to authorize an education program beyond secondary education that leads to a degree or certificate. (Ed. Code, § 52334.7)

A complaint alleging that a local agency violated federal or state laws or regulations governing adult education programs under Education Code section 52501 or regional occupational centers and programs may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations. A complaint alleging that a county office of education violated federal or state laws or regulations governing the county office’s participation in any student financial assistance program authorized by Title IV may also be filed under the Uniform Complaint Procedures and Title 5 of the California Code of Regulations.

43. **Pupil Fees:** A pupil enrolled in a public school must not be required to pay a pupil fee for participation in an educational activity. (Ed. Code, § 49011)

A. The following requirements apply to prohibited pupil fees:

1. All supplies, materials, and equipment needed to participate in educational activities must be provided to pupils free of charge.

2. A fee waiver policy shall not make a pupil fee permissible.

3. School districts and schools shall not establish a two-tier educational system by requiring a minimal educational standard and also offering a second, higher educational standard that
pupils may only obtain through payment of a fee or purchase of additional supplies that the school district or school does not provide.

4. A school district or school shall not offer course credit or privileges related to educational activities in exchange for money or donations of goods or services from a pupil or a pupil’s parents or guardians, and a school district or school shall not remove course credit or privileges related to educational activities, or otherwise discriminate against a pupil, because the pupil or the pupil’s parents or guardians did not or will not provide money or donations of goods or services to the school district or school.

B. Solicitation of voluntary donations of funds or property and voluntary participation in fundraising activities are not prohibited. School districts, schools, and other entities are not prohibited from providing pupils prizes or other recognition for voluntarily participating in fundraising activities. (Ed. Code, § 49010 et seq.)

A complaint of noncompliance may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations. (Ed. Code, § 49013)

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student’s education records. These rights are:

(1) The right to inspect and review the student’s education records within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. They should write the School principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise the parent or eligible student of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
Upon request, the School discloses education records, without prior consent, to officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920
“KNOW YOUR EDUCATIONAL RIGHTS”
IMMIGRATION ENFORCEMENT FROM THE CALIFORNIA ATTORNEY GENERAL

Your Child Has the Right to a Free Public Education

- All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the student's parents or guardians.

- In California:
  - All children have the right to a free public education.
  - All children ages 6 to 18 years must be enrolled in school.
  - All students and staff have the right to attend safe, secure, and peaceful schools.
  - All students have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
  - All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality, gender, religion, or immigration status, among other characteristics.

Information Required for School Enrollment

- When enrolling a child, schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of child's age or residency.

- You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

Confidentiality of Personal Information

- Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.

- Some schools collect and provide publicly basic student “directory information.” If they do, then each year, your child’s school district must provide parents/guardians with written notice of the school’s directory information policy, and let you know of your option to refuse release of your child’s information in the directory.

Family Safety Plans If You Are Detained or Deported

- You have the option to provide your child’s school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported.

- You have the option to complete a Caregiver’s Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.
Right to File a Complaint

- Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.

For more information on resources for responding to immigration enforcement activities at California schools, or to file a complaint, please contact:

Bureau of Children's Justice
California Attorney General's Office
P.O. Box 944255
Sacramento, CA 94244-2550
Phone: (800) 952-5225
E-mail: BCJ@doj.ca.gov
https://oag.ca.gov/bcj/complaint

The Attorney General's publications can be downloaded at: https://www.oag.ca.gov/bcj

Model Notification of Rights under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)--

  1. Political affiliations or beliefs of the student or student’s parent;
  2. Mental or psychological problems of the student or student’s family;
  3. Sex behavior or attitudes;
  4. Illegal, anti-social, self-incriminating, or demeaning behavior;
  5. Critical appraisals of others with whom respondents have close family relationships;
  6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
  7. Religious practices, affiliations, or beliefs of the student or parents; or
  8. Income, other than as required by law to determine program eligibility.

- Receive notice and an opportunity to opt a student out of –

  1. Any other protected information survey, regardless of funding;
  2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screening, or any physical exam or screening permitted or required under State law; and
  3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

- Inspect, upon request and before administration or use --
1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the education curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Stanislaus County Office of Education has developed policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Stanislaus County Office of Education will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Stanislaus County Office of Education will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Stanislaus County Office of Education will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any unprotected information survey not funded in whole or in part by the Department of Education.
- Any non-emergency, invasive physical examination or screening as described above.

Parents/eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920
CHILD ABUSE REPORTING GUIDELINES AND PROCEDURES

The following information will assist parents and guardians in determining whether or not child abuse has occurred and, if so, how to file a complaint of child abuse with local law enforcement. This information has been taken from the California Child Abuse and Neglect Reporting Act in the California Penal Code and from sections of the California Education Code.

Child Abuse Can Be Any of the Following:

- A physical injury which is inflicted on a child by another person other than by accidental means.
- The sexual abuse, assault, or exploitation of a child, such as:
  - The negligent treatment or maltreatment of a child by a person responsible for the child’s welfare under circumstances indicating harm or threatened harm to the child’s health or welfare, whether the harm or threatened harm is from acts or omissions on the part of the responsible person;
  - The willful infliction upon a child of any cruel or inhumane corporal punishment or any injury resulting in a traumatic condition; or
  - The willful harming or injuring of a child or endangering of the person or the health of a child where the person responsible for the child’s welfare is a licensee, administrator, or employee of any facility licensed to care for children or an administrator or employee of a public or private school or other institution or agency.

Child Abuse Does Not Include:

- A mutual fight between minors;
- An injury that is caused by the actions of a peace officer using reasonable and necessary force within the scope of his or her employment; or
- An injury caused by any force that is reasonable and necessary for a person employed by or engaged in a school:
  - To stop a disturbance threatening physical injury to people or damage to property;
  - For purposes of self-defense;
  - To obtain possession of weapons or other dangerous objects within control of a pupil; or
  - To exercise the degree of control reasonably necessary to maintain order, protect property, protect the health and safety of pupils, and maintain proper and appropriate conditions conducive to learning.

How to File a Complaint of Child Abuse Committed at a School Site

Parents and guardians of pupils have the right to file a complaint against a school employee or other person that they suspect has engaged in abuse of a child at a school site. To file a complaint, the parent or guardian must file a formal report with an appropriate local law enforcement agency. An appropriate law enforcement agency may be one of the following:

- A Police or Sheriff’s Department (not including a school district police department or school security department)
- A County Probation Department if designated by the county to receive child abuse reports, or
- A County Welfare Department/County Child Protective Services.

The complaint may be filed over the telephone, in person, or in writing. A complaint may also be filed at the same time with your school district or county office of education. School districts and county offices of education, however, do not investigate child abuse allegations.

The local law enforcement agency is required to investigate all complaints.
In addition, if the child is disabled and enrolled in special education, a separate complaint may be filed by the parent or guardian with the California Department of Education (CDE) according to Title 5 of the California Code of Regulations section 4650(a)(7)(C). The CDE does not, however, investigate allegations of child abuse but rather investigates the conditions that may involve immediate physical danger or threaten the health, safety, or welfare of the child or children or which may result in denial of a free and appropriate public education.

If the complaint of child abuse is “substantiated” or confirmed by the local law enforcement agency, meaning that the report of child abuse or neglect, as determined by the law enforcement investigator who conducted the investigation, is, based upon the evidence, more likely to have occurred than not, then a report of the investigation will be transmitted by the law enforcement agency to the governing board of the local school district or County Office of Education. A confirmed report of child abuse or neglect received by a governing board of a school district or County Office of Education will be subject to the provisions of California Education Code section 44031, which gives school employees certain rights regarding personnel information and records.

In addition, a confirmed report shall be forwarded by the law enforcement agency that investigated the complaint to the California Department of Justice according to California Penal Code section 11169 and notice will be provided to the alleged child abuser that he or she has been reported to the Child Abuse Central Index, as maintained by the Department of Justice.

DISTRICT POLICY ON SEXUAL HARASSMENT

The Stanislaus County Superintendent of Schools is committed to maintaining an educational environment that is free from harassment and discrimination. The County Superintendent prohibits sexual harassment of students by other students, employees, or other persons, at school or at school-sponsored or school-related activities. The Stanislaus County Office of Education also prohibits retaliatory behavior or action against persons who complain, testify, assist, or otherwise participate in County Office complaint processes.

The County Superintendent or designee shall ensure that all County Office students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex
2. A clear message that students do not have to endure sexual harassment
3. Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained
4. Information about the County Office’s procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made

Any student who feels that he/she is being or has been sexually harassed by a school employee, another student, or a non-employee on school grounds or at a school-related activity (e.g., a visiting athlete or coach) shall immediately contact his/her teacher or any other employee. An employee who receives such a complaint shall report it in accordance with administrative regulation. The County Superintendent or designee shall ensure that any complaints regarding sexual harassment are immediately investigated in accordance with administrative regulation. When the County Superintendent or designee has determined that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and to address its effects on the victim.

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action.

The County Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the County Office to monitor, address, and prevent repetitive harassing behavior in the schools. Appendix E, pg. 50-51
STUDENT USE OF TECHNOLOGY

Student Acceptable Use Agreement

The Stanislaus County Office of Education authorizes students to use technology owned or otherwise provided by SCOE as necessary for instructional purposes. The use of SCOE technology is a privilege permitted at SCOE’s discretion and is subject to the conditions and restrictions set forth in applicable County Board policies, administrative regulations, and this Student Acceptable Use Agreement. SCOE reserves the right to suspend access at any time, without notice, for any reason. SCOE expects all students to use technology responsibly in order to avoid potential problems and liability. SCOE may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

Each student who is authorized to use SCOE’s technology resources and his/her parent/guardian shall sign this Student Acceptable Use Agreement as an indication that they have read and understand the agreement.

Student Obligations and Responsibilities

Students are expected to use SCOE technology safely, responsibly, and for educational purposes only. The student in whose name a SCOE technology device is issued is responsible for its proper use at all times. Students shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned.

Students are authorized to use the Stanislaus County Office of Education’s technology to access the Internet or other online services in accordance with user obligations and responsibilities specified below and in accordance with SCOE’s Student Acceptable Use Policy and AR (6163.4).

1. The use of SCOE technology is a privilege, not a right, and inappropriate use shall result in cancellation of those privileges.
2. The student in whose name an online service account is issued is responsible for its proper use at all times. Users shall use the system only under their own account username.
3. Students shall use the SCOE technology system safely, responsibly, and only for purposes related to education. Commercial, political, and/or personal use unrelated to an educational purpose is strictly prohibited.
4. SCOE reserves the right to monitor any online communications for improper use. Downloaded files, including files deleted from a user’s account, may be monitored or read by SCOE officials.

Students are prohibited from using SCOE technology for improper purposes, including, but not limited to:

5. Access, post, display, or otherwise use material that is discriminatory, libelous, defamatory, obscene, sexually explicit, disruptive or could be construed as harassment or disparagement of others, bully, harass, intimidate, or threaten other students, staff, or other individuals ("cyberbullying")
6. Disclose, use, or disseminate personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person
7. Encourage the use of drugs, alcohol or tobacco, or promote unethical practices or any activity prohibited by law or SCOE Board Policy.
8. Infringe on copyright, license, trademark, patent, or other intellectual property rights.

9. Intentionally disrupt or harm SCOE technology or other SCOE operations (such as vandalism or SCOE equipment or materials, placing a virus or changing settings on SCOE technology)

10. Install unauthorized software and hardware

11. “Hack” into the system to manipulate SCOE data or other user data

12. Engage in or promote any practice that is unethical or violates any law or SCOE Board Policy, administrative regulation, or SCOE practice.

**E 6163.4(b)**

**Personally Owned Devices**

If a student uses a personally owned device to access SCOE technology, he/she shall abide by all applicable SCOE’s Board policies, administrative regulations, and this Acceptable Use Agreement. The device, and any communications sent or received, may be subject to disclosure pursuant to a lawful subpoena or public records request.

**Reporting**

If a student becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of SCOE technology, he/she shall immediately report such information to the teacher or other SCOE personnel.

**E 6163.4(c)**

**Consequences for Violation**

The County Superintendent or designee shall make all decisions regarding whether or not a user has violated these regulations and may deny, revoke, or suspend a user’s access at any time. The decision of the site administrator or designee shall be final. Violations of the law, SCOE Board policy, or this agreement may result in revocation of a student's access to SCOE technology and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, SCOE’s Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

**Students and parent/legal guardian are required to sign the Student Use of Technology Acknowledgement (see page 60).**
APPENDIX A

Visitors/Outsiders

The Stanislaus County Board of Education believes that it is important for parents/guardians and community members to take an active interest in the issues affecting Stanislaus County Office of Education schools and students. Therefore, the Stanislaus County Board of Education encourages interested parents/guardians and community members to visit the schools and participate in the educational program.

(cf. 1240 - Volunteer Assistance)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 6020 - Parent Involvement)

To ensure the safety of students and staff and minimize interruption of the instructional program, the Stanislaus County Superintendent of Schools or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be arranged with the principal or designee. When a visit involves a conference with a teacher or the principal, an appointment should be scheduled during non-instructional time.

(cf. 6116 - Classroom Interruptions)

Any person who is not a student or staff member shall register immediately upon entering any school building or grounds when school is in session.

(cf. 1112 - Media Relations)

The principal or designee may provide a visible means of identification for all individuals who are not students or staff members while on school premises. No electronic listening or recording device may be used by any person in a classroom without the teacher and principal's permission. (Education Code 51512)

The County Board encourages all individuals to assist in maintaining a safe and secure school environment by behaving in an orderly manner while on school grounds and by utilizing the County Office's complaint processes if they have concerns with any County Office program or employee. In accordance with Penal Code 626.7, the principal or designee may request that any individual who is causing a disruption, including exhibiting volatile, hostile, aggressive, or offensive behavior, immediately leave school grounds.

(cf. 1312.1 - Complaints Concerning District Employees) (cf. 1312.2 - Complaints Concerning Instructional Materials) (cf. 1312.3 - Uniform Complaint Procedures) (cf. 1312.4 - Williams Uniform Complaint Procedures) (cf. 3515.2 - Disruptions)
**APPENDIX B**

Stanislaus County Office of Education - Educational Options

2019-2020 Student School Calendar

**Each Monday is an EARLY RELEASE DAY for District Staff Development**

*****STUDENTS are dismissed at 12:30 every MONDAY*****

Scheduled Non Work Days – NO SCHOOL FOR STUDENTS, are as follows;

- September 13, 2019
- November 27, 2019
- February 14, 2020
- March 16, 2020

**HOLIDAYS**

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<tr>
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<tr>
<td>Sep 2</td>
<td>Labor Day</td>
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<td>Nov 11</td>
<td>Veterans Day</td>
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<td>Nov 28</td>
<td>Thanksgiving Day</td>
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<td>Nov 29</td>
<td>Local Holiday</td>
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<td>Dec 24</td>
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<td>May 25</td>
<td>Memorial Day</td>
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<td>Jul 3</td>
<td>Independence Day</td>
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APPENDIX C

Stanislaus COE | 5000 | AR 5123 Students

Promotion/Acceleration/Retention

Students shall be identified on the basis of either statewide assessment results or grades and other indicators of academic achievement, as established by County Office policy.

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6162.5 - Student Assessment)

If a student is identified as performing below the minimum standard for promotion, the student shall be retained in his/her current grade level unless the student's regular classroom teacher determines, in writing, that retention is not the appropriate intervention for the student's academic deficiencies. This determination shall specify the reasons that retention is not appropriate for the student and shall include recommendations for interventions other than retention that, in the opinion of the teacher, are necessary to assist the student in attaining acceptable levels of academic achievement. (Education Code 48070.5)

If the teacher's recommendation to promote is contingent on the student's participation in a summer school or interim session remediation program, the student's academic performance shall be reassessed at the end of the remediation program, and the decision to retain or promote the student shall be reevaluated at that time. The teacher's evaluation shall be provided to and discussed with the student's parents/guardians and the principal before any final determination of retention or promotion. (Education Code 48070.5)

(cf. 6177 - Summer School)

(cf. 6179 - Supplemental Instruction)

Students shall be considered for promotion and retention in specific subject areas and between certain grade levels:

1. Second grade and third grade in Reading,
2. Third grade and fourth grade in Reading,
3. Fourth grade and fifth grade in Reading, English Language Arts and Math,
4. The end of the intermediate grades and the beginning of middle school grades in Reading, English Language Arts and Math,
5. The end of middle school grades (8th grade) and the beginning of high school in Reading, English Language Arts, Math and U.S. Constitution.

When a student has more than one classroom teacher, the school shall determine which individual teacher shall be responsible for the promotion/retention decision. As early as possible in the school year and in students' school careers, the County Superintendent of Schools or designee shall identify students who should be retained and who are at risk of being retained in accordance with law, board policy, and administrative regulation. Progress toward high school graduation shall be based on the student's ability to pass the subjects and electives necessary to earn the required number of credits. The student must also meet the minimum proficiency requirements set by the County Board of Education. When high academic achievement is evident, the County Superintendent or designee may recommend a student for acceleration into a higher-grade level. The student's social and emotional growth shall be taken into consideration in making a determination to accelerate a student. Students shall be identified on the basis of grades and other indicators of academic achievement such as:

- Grade Requirement: 8th grade and 12 grade students who have maintained a "C" average in English, Social Studies, Science, and Math while in attendance at the Stanislaus County Office of Education (SCOE) Educational Options Program shall have completed minimum proficiency requirements for graduation and promotion.

- Proficiency Requirements: Students graduating from middle school (8th grade) and high school (12th grade) must pass County Office of Education approved tests. Middle School students take examinations in Math, Reading, Language and the U.S. Constitution. High School students take CAHSEE.

- STAR: Standardized Testing and Reporting Program: Students are mandated to take the STAR test. If they meet grade level expectations in Reading, Math, and English/Language Arts, students shall have met the proficiency requirements and no further testing is required. Criteria for Consideration of Retention
Only test scores of students enrolled in a County Office program for one year or more will be reviewed and considered for promotion or retention. Several opportunities will be provided during the school year for students to demonstrate proficiency. Students shall be identified on the basis of current student achievement, grades and units earned (grade 9-12) and/or other local indicators including assessment on the STAR Test, the Test of Adult Basic Education, and the Comprehensive Test of Basic Skills.

The newly enrolled student's counselor shall provide an assessment of skills in the areas of Reading, English/Language Arts, Writing and Mathematics.

A student shall be assessed by the STAR test provided that the student is enrolled in the County Office's Educational Options Program during the annual administration of this test. Students shall be provided instruction in literacy, English/Language Arts and Mathematics while they are enrolled in Community School, Independent Study, Juvenile Hall, Charter Schools and Community Day School.

The County Office designated teacher may make a determination, and present in writing, that retention is not the appropriate intervention for the student and shall include specific recommendations for interventions other than retention, which in the opinion of the teacher are necessary to assist the student to attain acceptable levels of academic achievement. Administrative Regulation 5123 lists criteria used as a guideline to determine if a student should be retained.

The designated teacher's report will be discussed with the student, his/her parent/guardian, when available, and the County Office administrator or designee. When a student is recommended for retention or is identified as being at risk for retention, the County Superintendent or designee shall provide opportunities for intervention instruction first to students who may be retained and then to those identified as at risk to assist the student in overcoming his/her academic deficiencies. Such mandatory instruction may include but is not limited to:

- Summer school based on a minimum of four hours per day in class concentrating on Reading, English/Language Arts, and Mathematics.
- Summer school students will be pre-tested using TABE as the testing instrument at the time of enrollment. A post-TABE test will be used to determine student's proficiency rate prior to close of the summer program.
- Computer assisted software will be available through the computer lab with a lab supervisor to assist students in areas of academic deficiency.
- Tutorial services during the 180-day established school year.

In order to be promoted from a County Office summer school remediation/retention program to the next grade, the student must receive a grade of "C" or better in a class of the subject area that qualified him/her for retention.

Special education students’ individual standards for promotion or retention are made as part of the IEP process. Students with disabilities who are in danger of retention based on lack of anticipated progress shall be referred to the IEP team for consideration of placement. The following guidelines will be used as academic criteria to determine if a student should be considered for retention.

In addition, the County Office's designated teacher may make a determination, and present in writing; that retention is not the appropriate intervention for the student and shall include specific recommendations for interventions other than retention, which in the opinion of the teacher are necessary to assist the student to attain acceptable levels of academic achievement.

MATH LANGUAGE ARTS

A. Proficiency Test Pass Fail Pass Fail 3 pts 0 pts 3 pts 0 pts

B. Subject Grade (A-D) (F) (A-D) (F) 5 pts 0 pts 5 pts 0 pts

C. SAT 9 Above 25% Below 25% Above 25% Below 25% 2 pts 0 pts 2 pts 0 pts 5 points or more in each area (Math or Language Arts) constitutes a promotion. 4 points or less in Math or Language Arts the student will be considered for retention.

Student will have an opportunity to meet County Office academic criteria in a number of ways. A student will not be considered for retention if he/she earns five or more points in each area on the scale above. Regulation STANISLAUS COUNTY OFFICE OF EDUCATION

Approved: February 4, 2003 Modesto, California

Stanislaus COE | 1000 | AR 1312.4 Community Relations
APPENDIX D

STUDENT CONDUCT CODE

SCOE Educational Options students are expected to RESPECT THEMSELVES, OTHERS, AND THEIR PROPERTY. Therefore, students should be aware of possible consequences of their behavior. Disciplinary action taken by school officials is a direct consequence of unacceptable behavior by a student.

Students who become involved in areas of problem behavior will be subject to certain disciplinary actions. Depending upon the behavior problem of the student, one or more of the following actions, stated in this handbook, may be taken by school officials. The action taken will be according to the policies of the Alternative Programs, and state law which provide for a safe and secure school environment.

Rules and regulations are established to maintain an atmosphere conducive to learning. Students who fail to comply with these rules and regulations will be counseled, reprimanded, suspended, and/or arrested as the laws are applied.

The governing board of any school district shall prescribe rules not inconsistent with law or with the rules prescribed by the State Board of Education, for the government and discipline of the schools under its jurisdiction (E.C. 35291.5).

All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the schools (E.C. 48908 and CCR, Title 5, sec. 300).

Field trip or off-campus curricular activities are considered a part of the educational program. Participants/spectators carry responsibilities as representatives of their schools. All rules of student conduct apply.

Any governing board may enforce the provisions of California Education Code 35291 by suspending a pupil in any elementary or secondary school who refuses or neglects to obey any rules prescribed pursuant in that section (E.C. 48900, 48915).

This publication has been prepared and distributed to assist the school in informing all concerned persons of these policies (E.C. 35291.5).

Policy on Student Severance

The Stanislaus County Office of Education Educational Options program is a permissive program. This means there is no legal requirement to enroll a student or to continue the enrollment of any student who:

• violates the rules stated in the Student Conduct Code,
• fails to achieve/meet minimum program expectations,
• otherwise presents himself/herself as a negative influence upon the program’s other students or staff.

Personal and Property Searches

It is the intent of the Stanislaus County Office of Education to provide students, staff, and parents with a safe, well organized campus and learning environment; to protect students from unnecessary risk; and to insure every person’s right to privacy, protection of property, and due process of law. In order to promote a safe and orderly school environment, the Stanislaus County Office of Education contracts with a canine detection service in an effort to eliminate drugs, alcohol, and weapons on our campuses. A representative from the detection service and our school conduct periodic, random visits to classes to promote a positive learning environment.

SCOE maintains the right to search personal property of a student, including clothing, when there is reasonable suspicion that school rules are being violated and/or a threat to health and safety of students and staff exists. Students involved shall be informed, if possible, prior to the search and, when applicable, be present when the search takes place.

Information leading school officials to conduct a search and/or to seize property may be independent of law enforcement officials. However, searches involving law enforcement officials on school grounds shall require notification of a school official who may be present during the search. In instances where firearms and any controlled substances (drugs) are confiscated, the confiscated property shall be turned over to law enforcement officials. School personnel will be guided by policy and education code provisions in pursuing searches and legal action against students in possession of items such as weapons, explosives, drugs, and drug paraphernalia.

Parents shall be informed of evidence obtained through authorized search and seizure procedures conducted by the SCOE. Notification shall be made in a timely manner, and if law enforcement officials must be contacted, parent contact may occur either before or after notification of law enforcement officials. School personnel shall conduct all other searches in a private setting with appropriate witnesses. Any “pat down” search shall be done by a school official of the same sex as the student, always with an adult official present.
In the case of senior high school students with driving privileges and cars parked on/or adjacent to the campus, the same search and seizure procedures shall extend to these vehicles.

**A STUDENT MAY BE SUBJECT TO DISMISSAL IF ANY OF THESE SITUATIONS ARE EVIDENT**

**General Information**

1) (E.C. 48900) A pupil may not be suspended from school or recommended for expulsion unless the Superintendent or Program Administrator of the school in which the pupil is enrolled determines that the pupil has committed an act which is enumerated in this section and related to school activity or attendance which occur at any time, including, but not limited to, any of the following:
   
a. while on the school grounds
b. while going to or coming from school
c. during, or while going to, or coming from, a school-sponsored activity

2) (E.C. 48915a) The Program Administrator or the County Superintendent of Schools shall recommend the expulsion of a pupil for an act which is enumerated in this section and related to school activity or attendance which occur at any time, including, but not limited to, any of the following:
   
a. while on the school grounds.
b. while going to or coming from school.
c. during, or while going to, or coming from, a school sponsored activity.

   (1) Causing serious physical injury to another person, except in self-defense.
   (2) Possession of any knife or other dangerous object of no reasonable use to the pupil.
   (3) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
   (4) Robbery or extortion.
   (5) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

   (b) Upon recommendation by the principal, superintendent of schools or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of Section 48918, the governing board may order a pupil expelled upon finding that the pupil committed an act listed in subdivision (a) or in subdivision (a), (b), (c), (d), or (e) of Section 48900. A decision to expel shall be based on a finding of one or both of the following:

   (1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
   (2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

   (c) The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:

   (1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.
   (2) Brandishing a knife at another person.
   (3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.
   (4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
   (5) Possession of an explosive.

   (d) The governing board shall order a pupil expelled upon finding that the pupil committed an act listed in subdivision (c), and shall refer that pupil to a program of study that meets all of the following conditions:
(1) Is appropriately prepared to accommodate pupils who exhibit discipline problems.

(2) Is not provided at a comprehensive middle, junior, or senior high school, or at any elementary school.

(3) Is not housed at the school site attended by the pupil at the time of suspension.

(e) Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of Section 48918, the governing board may order a pupil expelled upon finding that the pupil, at school or at a school activity off of school grounds violated subdivision (f), (g), (h), (i), (j), (k), (l), or (m) of Section 48900, or Section 48900.2, 48900.3, or 48900.4, and either of the following:

1) That other means of correction are not feasible or have repeatedly failed to bring about proper conduct.

2) That due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

3) A teacher may suspend any student from the teacher's class for any of the acts listed in the following pages for the day of the suspension and the day following. The Assistant Superintendent, Program Administrator, or designee may suspend a student from a school site for any of the acts listed in the following pages for not more than five consecutive school days.

4) Students accumulating 20 days of in-school and/or home suspension are subject to involuntary transfer to another school.

5) Disciplinary action will be taken if a student’s behavior is disruptive to the instructional process or causes a danger to persons or property even though the offense is not defined in this Student Conduct Code.

6) Students and parents have a right to appeal disciplinary action taken against a student. A meeting must be requested with the administrator/designee prior to any further appeal (E.C. 48914).

7) Students may be suspended on the first offense if it is determined that the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process.

### Behavior/Consequence

#### To Cause, Attempt to Cause, Threaten to Cause Serious Physical Injury...

E.C. 48900(a)(1): Cause, attempt to cause, threaten to cause physical injury to another person, or E.C. 48900(a)(2) and E.C. 48915(a)(1): Willfully use force or violence upon the person of another causing serious physical injury, except in self-defense.

Minimum Action: Warning and/or parent contact.

Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

Note: Battery is any willful and unlawful use of force or violence upon the person of another. Assault is an unlawful attempt, coupled with a present liability, to commit a violent injury on the person of another.

#### To Attack, Assault, or Physically Threaten Any Employee of The Office of A County Superintendent Of Schools...

E.C. 48900(a)(1), E.C. 48900(a)(2) and E.C. 48915(a)(5): Refer to definition above.

E.C. 44014(a): Whenever any employee of a school district or of the office of a county superintendent of schools is attacked, assaulted, or physically threatened by any pupil, it shall be the duty of the employee, and the duty of any person under whose direction or supervision the employee is employed in the public school system who has knowledge of the incident, to promptly report the incident to the appropriate law enforcement authorities of the county or city in which the incident occurred.

Minimum Action: Notification of appropriate law enforcement agency.

Maximum Action: Recommendation for severance.

#### To Possess, Sell, or Otherwise Furnish Any Firearm, Knife, Explosive, or Other Dangerous Object...

E.C. 48900(b), E.C. 48915(a)(2), E.C. 48915(c)(1), E.C. 48915(c)(2) and E.C. 48915(c)(5): Possess, sell, or otherwise furnish any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any such object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

Minimum Action: Notification of appropriate law enforcement agency.

Maximum Action: Recommendation for severance.

#### To Unlawfully Possess, Use, Sell or Otherwise Furnish, or Be Under The Influence of, Any Controlled Substance...

E.C. 48900(c), E.C. 48915(a)(3) and E.C. 48915(c)(3): Unlawfully possess, use, sell, or otherwise furnish, or be under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

Minimum Action: Warning and/or parent contact.

Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

#### To Unlawfully Offer, Arrange, or Negotiate To Sell Any Control Substance...
E.C. 48900(d): Unlawfully offer, arrange, or negotiate to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

Minimum Action: Warning and/or parent contact.

Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Commit or Attempt to Commit Robbery or Extortion...
E.C. 48900(e) and E.C. 48915(a) (4): Commit or attempt to commit robbery or extortion.

Minimum Action: Notification of appropriate law enforcement agency.

Maximum Action: Recommendation for severance.

Note: Extortion is the obtaining of property from another, without their consent, or the obtaining of an official act of a public officer, induced by a wrongful use of force or fear, or under color of official right. (P.C. 518 Amend, states 1939, Ch. 601.) Fear, such as will constitute extortion, and may be induced by a threat, either:

1) To do an unlawful injury to the person or property of the individual threatened or of a third person; or,
2) To accuse the individual threatened, or any relative of his, or member of his family, of any crime; or,
3) To expose, or to impede to him or them any deformity, disgrace or crime; or,
4) To expose any secret affecting him or them. (P.C. 519 Amend Stats, 1939, Ch. 60.)

To Cause or Attempt to Cause Damage to School Property...
E.C. 48900(f): Cause or attempt to cause damage to school property or private property.

Minimum Action: Notification of appropriate law enforcement agency.

Maximum Action: Recommendation for severance.

Note: Parent/guardian will be held responsible for damages to school district property. When the minor and parent are unable to pay for the damages, the school district shall provide a program of voluntary work for the minor in lieu of the payment of monetary damages. Parents or guardian of the student are also liable for the amount of a reward paid for information leading to the apprehension of person(s) causing damage. (E.C. 48904)

To Steal or Attempt to Steal School Property or Private Property...
E.C. 48900(g): Steal or attempt to steal school property or private property.

Minimum Action: Notification of appropriate law enforcement agency.

Maximum Action: Recommendation for severance.

To Possess or Use Tobacco...
E.C. 48900(h): Possess or use tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.

Minimum Action: Confiscation, warning to student, and parent contact.

Maximum Action: Recommendation for severance, and notification of appropriate law enforcement agency.

Note: Confiscated materials will be returned to the parents upon request. Confiscated materials will not be returned to students.

To Commit an Obscene Act...
E.C. 48900(i): Commit an obscene act or engage in habitual profanity or vulgarity.


Maximum Action: Recommendation for severance, and notification of appropriate law enforcement agency.

To Unlawfully Possess or Unlawfully Offer, Arrange, or Negotiate to Sell Any Drug Paraphernalia...
E.C. 48900(j): Unlawfully possess or unlawfully offer, arrange, or negotiate to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

Minimum Action: Warning and/or parent contact.

Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Disrupt School Activities or Otherwise Willfully Defy The Valid Authority of Supervisors, Teachers, and Administrators...
E.C. 48900(k): Disrupt school activities or otherwise willfully defy the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

Minimum Action: Warning and/or parent contact.

Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Fail to Identify Oneself...
Falls under E.C. 48900(k): To fail to identify oneself or give false information to school personnel.
Minimum Action: Warning to student.
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Leave Campus...
Falls under E.C. 48900(k): To leave campus without proper authorization.
Minimum Action: Warning to student; and unexcused absence recorded.
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

Forge, Falsify, Alter, or Use Forged School Correspondence, Passes, or Re-Admit Slips...
Falls under E.C. 48900(k): Forge, falsify, alter, or use forged school correspondence, passes, or readmit slips.
Minimum Action: Parent contact.
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Gamble and Wager...
Falls under E.C. 48900(k): To gamble and wager, or habitually being present where gambling and wagering are taking place.
Minimum Action: Warning and/or parent notification.
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Fire-Set or Attempt Fire-Setting...
Falls under E.C. 48900(k): To fire-set or attempt to fire-set including the activation of false alarms or tampering with emergency equipment.
Minimum Action: Warning and/or parent contact.
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.
Note: Fire-setting is never considered to be a prank. Restitution for damages is the responsibility of the parent/student. When the minor and parent are unable to pay for the damages, the school district shall provide a program of voluntary work for the minor in lieu of the payment of monetary damages (E.C. 48904). Law enforcement agencies will be notified when appropriate.

To Loiter on or About Any Campus...
Falls under E.C. 48900(k): To loiter on or about any campus without apparent lawful purpose.
Minimum Action: Warning to student.
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.
Note: A student may be subject to arrest according to Penal Code 653G if he/she loiters at or near any school or public place at or near where students attend or normally congregate, or reenters or comes upon such school or place after being asked to leave by a school official. According to P.C. 653G, punishment for loitering includes a fine not to exceed $1,000 and/or imprisonment in the county jail not to exceed 6 months.

To Exhibit Any Dress, Grooming, or Appearance...
Falls under E.C. 48900(k): To exhibit any dress, grooming, or appearance which disrupts, or tends to disrupt, the education process, or affects the health or safety of individuals shall be prohibited.
Minimum Action: Parent conference/improve clothing.
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

SEE APPENDIX D, pg. 47-48
Note: Any attire/paraphernalia/symbol that signifies gang affiliation will not be allowed on campus. Any attire/paraphernalia/symbol that displays a logo or other message relating to alcohol, tobacco, drugs, or gangs, may not be worn on campus or at school related activities. This includes, but is not limited to, gang affiliated colors in clothing and accessories.

To Possess Any Disruptive Items...
Falls under E.C. 48900(k): To possess any disruptive items (i.e. radios, tape players, skateboards, or other items a school administrator identifies as disruptive), unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
Minimum Action: Confiscation of object.
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.
Note: Confiscated materials will be returned to the parents upon request. Confiscated materials will not be returned to students.

To Use Any Electronic Signaling Devices...
E.C. 48900(k); E.C. 48901.5: The SCOE allows students to possess and use electronic signaling and communication devices while on campus before school and after school. All electronic signaling and communication devices will be in the off mode and out of sight throughout instructional time, school activities and the nutrition period. Students are not permitted to use and/or possess a cellular phone, PDA (personal digital assistant), or any other type of electronic signaling/portable communication device with photographic capabilities on campus at any time.
Minimum Action: Warning to student and confiscation.  
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Knowingly Receive Stolen Property...  
E.C. 48900(l): Knowingly receive stolen school property or private property.  
Minimum Action: Parent contact.  
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Possess, an Imitation Firearm...  
E.C. 48900(m): Possess an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is as substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.   
Minimum Action: Warning and/or parent contact.   
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.   
Note: Toy guns are considered objects of a dangerous nature (Penal Code 12020, AB 4546 P.C. 417.2).

To Commit, or Attempt to Commit a Sexual Assault...  
E.C. 48900(n) and E.C. 48915(c)(4): Commit or attempt to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.  
Minimum Action: Warning and/or parent contact.  
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Harass, Threaten, or Intimidate a Pupil...  
E.C. 48900(o): Harass, threaten, or intimidate a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.  
Minimum Action: Warning and/or parent contact.  
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Unlawfully Offer, Arrange, or Negotiate to Sell the Prescription Drug Soma...  
E.C. 48900(p): Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.  
Minimum Action: Warning and/or parent contact.  
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Engage, or Attempt to Engage in Hazing...  
E.C. 48900(q): Engaged in, or attempted to engage in, hazing as defined in Section 32050.  
Minimum Action: Warning and/or parent contact.  
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Engage in an Act of Bullying...  
E.C. 48900(r): Bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.  
Minimum Action: Warning and/or parent contact.  
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

Note: Electronic act means the transmission of a communication, including, but not necessarily limited to, a message, text, sound, or image, or a post on a social network Internet Web site, by means of an electronic device, including, but not necessarily limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager.

Bullying means one or more acts by a student or group of students that constitute sexual harassment pursuant to Education Code 48900.2; hate violence pursuant to Education Code 48900.3; or harassment, threats, or intimidation pursuant to Education Code 48900.4.

To Aid, or Abet the Infliction of Physical Injury...  
E.C. 48900(s): A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aide and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision.  
Minimum Action: Warning and/or parent contact.  
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

Note: Battery is any will and unlawful use of force or violence upon the person of another. Assault is an unlawful attempt, coupled with a present liability, to commit a violent injury on the person of another.

To Commit, Sexual Harassment...  
E.C. 48900.2: Commit sexual harassment as defined in Section 212.5. This section does not apply to pupils in grades K-3.
Minimum Action: Warning and/or parent contact.
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Cause, Attempt to Cause, Threaten to Cause, or Participate in an act of, Hate Violence...
E.C. 48900.3: Cause, attempt to cause, threaten to cause, or participate in an act of, hate violence, as defined in subdivision (e) of Section 33032.5.
Minimum Action: Warning and/or parent contact.
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Intentionally Engage in Harassment, Threats, or Intimidation, Directed Against a Pupil...
E.C. 48900.4: Intentionally engage in harassment, threats, or intimidation, directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational environment.
Minimum Action: Warning and/or parent contact.
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

To Make Terrorist Threats, Against School Officials or School Property...
E.C. 48900.7: A pupil may be suspended from school if the superintendent or school administrator of the school in which the pupil is enrolled determines that the pupil has made terrorist threats against school officials or school property, or both.
Minimum Action: Warning and/or parent contact.
Maximum Action: Recommendation for severance, notification of appropriate law enforcement agency.

NOTE: While all reasonable effort will be made to locate missing or stolen personal property (including cellphones and I-pods) on campus, SCOE is not responsible for stolen or lost items.

During Suspension...
1) The student is expected to be under the supervision of a parent during school hours when serving suspension days at home (7:30 am - 2:30 pm). The student shall not appear on or about any school during the period of suspension, except in the case of in-school suspensions, unless coming to the office on official business with the parent/guardian and by prior arrangement with a school administrator.
2) Student is not to attend any school-sponsored event on or off any school campus during suspension. This is extended to include weekend and holiday activities, and would include, but not be limited to, field trips, athletic events, theater events, proms, dances, and band events.
3) If a student's suspension enters in to an off session period, the consequences and restitution will be determined by an administrator.
4) Violation of suspension rules may result in a minimum consequence of a warning and a maximum consequence of a referral to the appropriate law enforcement agency.
5) The teacher may require the suspended student to complete any assignments and tests missed during the suspension.
6) Instead of disciplinary action prescribed by this article, the Superintendent, Program Administrator or designee, may require a pupil to perform community service on school grounds during non-school hours. For the purposes of this section "community service" may include, but is not limited to, work performed on school grounds in the areas of outdoor beautification, campus betterment, and teacher or peer assistance programs.

STUDENT DRESS AND BEHAVIOR STANDARDS

The following Student Dress and Behavior Standards helps provide a learning environment that will openly prepare our students for their return to comprehensive school and/or realistic work experience. These standards apply to both classroom and Independent Study students. Students are expected to dress appropriately for school. Clothing should be clean, presentable in appearance, and not detract from the educational purposes of the school.

Any student who does not adhere to the following guidelines will be expected to correct the problem and/or is subject to disciplinary consequences.

1. NO RED OR BLUE OR ANY SHADE OF RED OR BLUE WILL BE ALLOWED TO BE WORN ON CAMPUS EXCEPT BLUE JEANS. Red or blue shoes and/or laces are strictly forbidden at all times.

2. Students may not wear head covering during school hours; this including hats, caps, beanies, hairnets, etc. Hoods and knit caps may be worn during cold weather.

3. No Clothing and jewelry that contain any references to tobacco, sexual practice or products, alcohol, drug, or gang-related logo/lettering.
4. No clothing may be worn that is distracting to students and disruptive to the learning environment, such as spaghetti strap tops, low cut tops, shorts above the knee more than 7”, dirty and/or smelly clothes, and holes in clothing. Bare midriffs are not permitted. All tops must hang below the waist level or be tucked in.

5. Trousers are to be worn at waist level – NO BAGGIES / SAGGING. Both pant legs must be down. Underwear, including pajamas, NOT to be seen.

6. NO TANK TOP UNDERSHIRTS OR ANY INAPPROPRIATE SHIRTS – Example: Thizz Nation (ecstasy), Mack Dre, Hyphy, South Pole, NorCal, Snitches – any directional shirt.

7. NO GLOVES – Leather or Batting

8. NO CHAINS – Such as belt or wallet, etc.

9. NO “RAGS”, CLOTHS, TOWELS, T-SHIRTS – Of any color around the neck.

10. NO SOUTH SIDE, NORTH SIDE, EAST SIDE, WEST SIDE ON ANY CLOTHING.

11. NO TALL T’S OR TALL T-SHIRTS – Must be tucked in pants. T-Shirts cannot be longer than the tips of the figures with your arms at your sides.

12. Belts cannot hang below shirt level. No canvas belts will be allowed. IF WORN, BELT WILL NOT BE RETURNED TO THE STUDENT. Belt buckles cannot have any alphabet letters or gang related or drug/alcohol signs. No punched out belt buckles.

**CONSEQUENCES FOR DRESS STANDARDS NUMBER 1 THRU 12 ARE:**

1ST OFFENSE: WARNING DOCUMENTATION: Maybe sent home for change of clothes, or 1 day suspension for gang related violations.

2nd OFFENSE: 1 DAY SUSPENSION OR ALTERNATIVE CONSEQUENCE: Gang related violation – 3 day suspension.

3rd OFFENSE: 3 DAY SUSPENSION OR ALTERNATIVE CONSEQUENCE: Gang related violation – 5 day suspension.

13. No electronic signaling devices, such as cell phones, pagers, etc., are to be used at school or left on during school hours.

**CONSEQUENCES FOR STANDARD NUMBER 13 ARE:**

1ST OFFENSE: Head gear/electronic devices turned in to office and picked up at end of school day.

2ND OFFENSE: Head gear/electronic devices turned in to office and ONLY PARENT/GUARDIAN can pick it up.

3RD OFFENSE: Head gear/electronic devices turned in to office and kept until the end of school year.

Continued offense(s) will result in suspension, work detail, or other appropriate action.

**OTHER SCHOOL STANDARDS:**

14. Phone usage by students is limited to EMERGENCIES ONLY. All students must make transportation arrangements prior to coming to school each day.

15. Students are to use the drinking fountains located on campus – not in the Principal’s office.

16. There are no visitors or children of students allowed on campus or in the classroom without permission of principal or Independent Study Teacher.

17. Public display of affection is not allowed.

18. **OTHER PROHIBITED OBJECTS** –
   
a. FELT-TIPPED PENS – That are permanent markers
   
b. GLASS BOTTLES OR CONTAINERS
Student Success Team (SST)

SST meetings are held for students and attended by parents, teachers, counselors, directors, and other significant representatives, for the purpose of creating the best educational behavioral plan for the student. This process of intervention focuses on an individual student's academic and behavioral progress through communication among all parties.

It is noted by your signature on the Acknowledgement of Parent or Guardian of Annual Rights Notification form, (page 59 of this handbook) that you, as a parent/guardian, have read and understand the Student Conduct Code.

All students are responsible for all sections of the Student Conduct Code as stated in this document as well as any site specific (SMA/TCA) program requirements.
APPENDIX E

Stanislaus COE | 5000 | BP 5145.7 5145.7 Students

Sexual Harassment

The County Office of Education is committed to maintaining a learning environment that is free from harassment. The County Office prohibits sexual harassment of any student by any employee, student, or other person at school-sponsored or at any school-related activity. The County Office also prohibits retaliatory behavior or action against any person who complains, testifies, assists or otherwise participates in the complaint process established in accordance with this policy.

Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4 through 12, disciplinary action may include suspension and/or expulsion, provided that in imposing such discipline the entire circumstances of the incident(s) shall be taken into account. Such circumstances shall include but are not limited to:

1. Age and maturity of the victim and the perpetrator
2. Pervasiveness of the alleged harassing conduct (i.e., how many times the act(s) occurred, how many individuals were involved, etc.)
3. Prior complaints against the perpetrator

The County Superintendent of Schools or designee shall ensure that students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same gender
2. A clear message that students do not have to endure sexual harassment. Students should be encouraged to report observed instances of sexual harassment, even where the victim of the harassment has not complained
3. Information about the person(s) to whom a report of sexual harassment should be made.

Any student who feels that he/she is being or has been subjected to sexual harassment shall immediately contact a school employee. A school employee to whom a complaint is made shall, within 24 hours of his/her getting the complaint, report it to the principal or designee. Any school employee who observes any incident of sexual harassment on any student shall similarly report his/her observation to the principal or designee, whether or not the victim makes a complaint. If the alleged harasser is the principal or designee, the employee may report the complaint or his/her observation of the incident to the County Superintendent or designee who shall investigate the complaint.

The principal or designee to whom a complaint of sexual harassment is reported shall immediately investigate the complaint. Where the principal or designee finds that sexual harassment occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim. The principal or designee shall also advise the victim of any other remedies that may be available. The principal or designee shall file a report with the County Superintendent or designee and refer the matter to law enforcement authorities, where necessary. In addition, the student may file a formal complaint with the County Superintendent or designee in accordance with the County Office's uniform complaint procedures.

The County Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the County Office to monitor, address and prevent repetitive harassing behavior in its schools.

Information gathered in the course of investigating a sexual harassment complaint shall be kept confidential to the extent possible.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex 48900.2 Additional grounds for suspension or expulsion; sexual harassment 48904 Liability of parent/guardian for willful student misconduct 48980

Notice at beginning of term

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships 1714.1 Liability of parents/guardians for willful

Policy STANISLAUS COUNTY OFFICE OF EDUCATION adopted: February 4, 2003 Modesto, California
APPENDIX F

E 1312.3 Community Relations

Uniform Complaint Procedures

Non-Discrimination Policy

The County Office of Education does not discriminate in any of its policies or practices on the basis of race, creed, color, national origin, or ancestry, gender, sexual orientation, religion, age, or physical or mental handicap.

Complaint Procedures

The County Office of Education has adopted local educational agency complaint procedures for considering unlawful discrimination on the basis of ethnic group identification, religion, age, sex, color, or physical or mental disability, in any program or activity conducted by a local agency, which is funded directly by, or that receives or benefits from any state financial assistance.

These complaint procedures also apply to complaints concerning the following programs; Adult Basic Education, Child Nutrition, Child care and Development Programs, Consolidated Categorical Aid Programs, Migrant Education, Special Education, and Vocational Education.

The Department Administrator of Human Resources is responsible for processing complaints. Any decision of the County Office of Education may be appealed to the California Department of Education for review (5 CCR 4622)

A. Complaints Alleging Discrimination

The County Office of Education has a written complaint procedure which may be used in cases where individuals have suffered discrimination on the basis of ethnic group identification, religion, age, sex, color or physical or mental disability. (5 CCR 4630, 4650)

1. Any individual has the right to file a written complaint alleging that he/she has personally suffered unlawful discrimination or that an individual or specific class of individuals has been subjected to unlawful discrimination. (5 CCR 4630(b)(1))

2. Complaints must usually be filed with the County Office of Education's designee. In the following cases, however, complaints may be filed directly with the State Superintendent of Public Instruction: (5 CCR 4630(a), 4650)
   a. Complaints alleging that the County Office of Education failed to comply with the complaint procedures described herein.
   b. Complaints alleging facts which indicate that complainant will suffer an immediate loss of some benefit such as employment or education.
   c. Complaints requesting anonymity, but only where complainant also provides clear and convincing evidence that complainant would be in danger of retaliation if filing complaint at County Office of Education level.
   d. Complaints alleging that the County Office of Education failed or refused to implement a final decision regarding a complaint originally filed with the County Office of Education.
   e. Complaints alleging that the County Office of Education took no action within 60 days regarding a complaint originally filed with the County Office of Education.

   I. Complaints must be filed with 6 months of the date the alleged discrimination occurred, or with 6 months of the date the complainant first obtained knowledge of the facts of the alleged discrimination. Within that 6 month period, complainant may file a written request with the State Superintendent of Public Instruction for an extension of up to 90 days. Extensions will not be automatically granted, but may be granted for good cause. (5
B. Complaints Other Than Discrimination

The County Office of Education has a written complaint procedure which may be used in cases where any individual, public agency or organization alleges violations of state or federal law, other than those relating to discrimination.

1. Written complaints may be made in the following areas. (5 CCR 4610(b), 4630)
   a. Adult Basic Education
   b. Consolidated Categorical Aid Programs
   c. Migrant Education
   d. Vocational Education
   e. Child care and Development
   f. Child Nutrition
   g. Special Education

2. Complaints must usually be filed with the Department Administrator of Human Resources. In the following cases, however, complaints may be filed directly with the State Superintendent of Public Instruction. (5 CCR 4630, 4650)
   a. Complaints alleging that the County Office of Education failed to comply with the complaint procedures described herein.
   b. Complaints regarding Child Development and Child Nutrition programs not administered by the County Office of Education.
   c. Complaints requesting anonymity, but only where complainant also provides clear and convincing evidence that complainant would be in danger of retaliation if filing complaint at County Office of Education level.
   d. Complaints alleging that the County Office of Education failed or refused to implement a final decision regarding a complaint originally filed with the County Office of Education.
   e. Complaints alleging that the County Office of Education took no action within 60 days regarding a complaint originally filed with the County Office of Education.
   f. Complaints relating to Special Education, but only if:
      (1) County Office of Education unlawfully refuses to provide a free appropriate public education to handicapped students; or
      (2) County Office of Education refuses to comply with due process procedures or fails to implement due process hearing order; or
      (3) Children may be in immediate physical danger, or their health, safety or welfare is threatened; or
      (4) A handicapped pupil is not receiving the services specified in his/her Individual Education Program (IEP); or
      (5) The complaint involves a violation of federal law.

C. Appeals

If a complaint is denied, in full or in part, by the County Office of Education, the complainant may appeal to the State Superintendent of Public Instruction. (Education Code 262.3(a), 5 CCR 4652)
a. Appeals must be filed with 15 days of receiving the County Office of Education decision.

   (1) Complainant may, within that 15-day period, file a written request for an extension. Extensions will not be automatically granted, but may be granted for good cause.

b. Appeals must be in writing.

c. Appeals must specify the reason(s) for appealing the County Office of Education decision.

d. Appeals must include a copy of the original complaint and a copy of the County Office of Education decision.

2. If a complaint is denied, in full or in part, by the State Superintendent of Public Instruction, the complainant may request reconsideration by the Superintendent. (5 CCR 4665)

   a. Reconsideration must be requested within 35 days of receiving the State Department of Education report.

   b. The original decision denying the complaint will remain in effect and enforceable unless and until the State Superintendent of Public Instruction modifies that decision.

D. Civil Law Remedies

1. In addition to the above described complaint procedure, or upon completion of that procedure, complainants may have civil law remedies. These civil law remedies can include, but are not limited to, injunctions and restraining orders. These civil law remedies are granted by a court of law and may be used, in part, to prevent the County Office of Education from acting in an unlawful manner. Delay in pursuing civil law remedies before a court of law may result in loss of rights to those remedies. Any questions regarding civil law remedies should be directed to an attorney. (Education Code 262.3(b), 5 CCR 4622)

Exhibit STANISLAUS COUNTY OFFICE OF EDUCATION

version 2005-2006 Modesto, California
William Uniform Complaint Procedures

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB 70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Stanislaus County Office of Education has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

Types of Complaints

The Stanislaus County Board of Education shall use the following procedures to investigate and resolve complaints when the complainant alleges that any of the following has occurred: (Education Code 35186; 5 CCR 4681, 4682, 4683)

1. Textbooks and instructional materials
   a. A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or Stanislaus County Office of Education-adopted textbooks or other required instructional materials to use in class.
   b. A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
   c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
   d. A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

   (cf. 6161.1 - Selection and Evaluation of Instructional Materials)

2. Teacher vacancy or misassignment
   a. A semester begins and a teacher vacancy exists.
   b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.

   (cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)

   c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency. Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of the semester for an entire semester. (Education Code 35186; 5 CCR 4600) Beginning of the year or semester means the first day classes necessary to serve all the pupils enrolled are established with a single designated certificated employee assigned for the duration of the class, but not later than 20 working days after the first day pupils attend classes for that semester. (5 CCR 4600) Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186; 5 CCR 4600)

   (cf. 4112.2 - Certification)

   (cf. 4113 - Assignment)

3. Facilities
   a. A condition poses an emergency or urgent threat to the health or safety of pupils or staff. Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of pupils or staff while at school, including, but not limited to, gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff; structural damage creating a hazardous or uninhabitable condition; or any other condition deemed appropriate. (Education Code 17592.72)

   b. A school restroom has not been cleaned, maintained, or kept open in accordance with Education Code 35292.5.
Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, or paper towels or functional hand dryers. (Education Code 35292.5)
Open restroom means the school has kept all restrooms open during school hours when pupils are not in classes and has kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when the temporary closing of the restroom is necessary for pupil safety or to make repairs. (Education Code 35292.5)

4. High school exit examination intensive instruction and services

A pupil, including an English learner, who has not passed the exit exam by the end of grade 12 was not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254(d)(4) and (5) after completion of grade 12 for two consecutive academic years or until the pupil has passed both parts of the exam, whichever comes first. (Education Code 35186)

(cf. 6162.52 -High School Exit Examination)
(cf. 6179 -Supplemental Instruction)

Filing of Complaint

A complaint alleging any condition(s) specified in items #1-3 in the section entitled "Types of Complaints" above shall be filed with the program administrator or designee. The program administrator or designee shall forward a complaint about problems beyond his/her authority to the County Office, Human Resources Division in a timely manner, but not to exceed 10 working days. (Education Code 35186; 5 CCR 4680) A complaint alleging any deficiency specified in item #4 in the section entitled "Types of Complaints" above shall be filed with a County Office official designated by the Stanislaus County Superintendent of Schools. Such complaints may be filed at the County Office or school site and shall be immediately forwarded to the County Superintendent or designee. (Education Code 35186)

Investigation and Response

The program administrator or designee shall make all reasonable efforts to investigate any problem within his/her authority. He/she shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 35186; 5 CCR 4685)

Complaints may be filed anonymously. If the complainant has indicated on the complaint form that he/she would like a response to the complaint, the program administrator or designee shall report the resolution of the complaint to him/her within 45 working days of the initial filing of the complaint. If a response is requested, the response shall be made to the mailing address of the complainant as indicated on the complaint form. At the same time, the program administrator or designee shall report the same information to the County Superintendent or designee. (Education Code 35186; 5 CCR 4680, 4685)

When Education Code 48985 is applicable and the complainant has requested a response, the response shall be written in English and in the primary language in which the complaint was filed. (Education Code 35186)

If a complainant is not satisfied with the resolution of a complaint, he/she has the right to describe the complaint to the County Superintendent at a regularly scheduled meeting. (Education Code 35186; 5 CCR 4686)

For any complaint concerning a facilities condition that poses an emergency or urgent threat to the health or safety of pupils or staff as described in item #3a in the section entitled "Types of Complaints" above, a complainant who is not satisfied with the resolution proffered by the program administrator or County Superintendent or designee may file an appeal to the Superintendent of Public Instruction within 15 days of receiving the County Office's response. The complainant shall comply with the appeal requirements specified in 5 CCR 4632. (Education Code 35186; 5 CCR 4687)

All complaints and written responses shall be public records. (Education Code 35186; 5 CCR 4686)

(cf. 1340 -Access to District Records)

Reports

The County Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the County Board and the County Superintendent on a quarterly basis. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled County Board meeting. (Education Code 35186; 5 CCR 4686)

Forms and Notices The County Superintendent or designee shall ensure a Williams complaint form is available at each school. However, complainants need not use the County Office's complaint form in order to file a complaint. (Education Code 35186; 5 CCR 4680)

The County Superintendent or designee shall ensure that the County Office's complaint form contains a space to indicate whether the complainant desires a response to his/her complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as he/she wishes. (Education Code 35186; 5 CCR 4680)

The County Superintendent or designee shall ensure that a notice is posted in each classroom in each school containing the components specified in Education Code 35186. (Education Code 35186)

Legal Reference:
NOTICE TO PARENTS/GUARDIANS, STUDENTS, AND TEACHERS:

WILLIAMS COMPLAINT RIGHTS

Parents/Guardians, Students, and Teachers:

Pursuant to Education Code 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each student, including an English learner, must have a textbook or instructional materials, or both, to use in class and to take home.

2. School facilities must be clean, safe, and maintained in good repair. Good repair

3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners, if present.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

4. A complaint form may be obtained at the school office or Stanislaus County Office of Education, or downloaded from the County Office web site, www.stancoe.org. You may also download a copy of the California Department of Education complaint form from the following web site: http://www.cde.ca.gov/re/cp/uc. However, a complaint need not be filed using either the County Office's complaint form or the complaint form from the California Department of Education.

Exhibit STANISLAUS COUNTY OFFICE OF EDUCATION

version: November 2010 Modesto, California

revised: October 29, 2011

revised: February 22, 2016
APPENDIX G

PESTICIDE USE

TO: Parents (Updated June 2019)
FR: Stanislaus County Office of Education
RE: HEALTHY SCHOOLS ACT OF 2000

Notice to all students, parents/guardians and employees of the Stanislaus County Office of Education, Special Education.

Assembly Bill 2260 WENT INTO EFFECT ON January 1, 2001. This legislation enacted Education Code Sections 17608 et seq. and 48908.3 that require, among other things, that school districts notify parents and staff about the use of pesticides at school. The purpose of this legislation is to reduce exposure to toxic pesticides through information and application of an integrated pest management system at schools. Towards this end, and pursuant to the requirements of this legislation, please be advised of the following:

The Stanislaus County Office of Education expects to use the following pesticides at its campuses during the upcoming year:

<table>
<thead>
<tr>
<th>Insecticides</th>
<th>E.P.A. #</th>
<th>Uses</th>
<th>Active Ingredient(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nygard IGR</td>
<td>1021-1603</td>
<td>Interior/Exterior</td>
<td>Pyridine 10%</td>
</tr>
<tr>
<td>Termidor SC</td>
<td>7969-210</td>
<td>Interior/Exterior</td>
<td>Fipronil 9.1%</td>
</tr>
<tr>
<td>Zenprox EC</td>
<td>2724-804</td>
<td>Interior</td>
<td>etofenprox 16.2%, Piperonyl butoxide 64.8%</td>
</tr>
<tr>
<td>Suspend</td>
<td>432-763</td>
<td>Interior/Exterior</td>
<td>Deltamethrin 4.75%</td>
</tr>
<tr>
<td>Maxforce Roach Gel</td>
<td>64248-14</td>
<td>Interior and Exterior</td>
<td>Fipronil 0.01%</td>
</tr>
<tr>
<td>Advance ant bait</td>
<td>499-370</td>
<td>Interior and Exterior</td>
<td>Abamectin .011%</td>
</tr>
<tr>
<td>Terro ant bait</td>
<td>149-8-64405</td>
<td>Interior and Exterior</td>
<td>Tetramethrin 5.4%</td>
</tr>
<tr>
<td>Wasp Freeze</td>
<td>499-362</td>
<td>Spot Application</td>
<td>Allethrin .129%</td>
</tr>
<tr>
<td>Alpine WSG</td>
<td>499-561</td>
<td>Interior and Exterior</td>
<td>Dinofuran 40%</td>
</tr>
<tr>
<td>Essentria IC3</td>
<td>Exempt</td>
<td>Interior and Exterior</td>
<td>Rosemary, Geraniol, peppermint oils</td>
</tr>
<tr>
<td>Tengard SFR</td>
<td>70506-6</td>
<td>Interior and Exterior</td>
<td>Permethrin 36.8%</td>
</tr>
<tr>
<td>Talstar P</td>
<td>279-3206</td>
<td>Interior and Exterior</td>
<td>Bifenthrin 7.9%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Rodenticides</th>
<th>E.P.A. #</th>
<th>Uses</th>
<th>Active Ingredient(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contrac Blox*</td>
<td>12455-79</td>
<td>Exterior rodent control</td>
<td>Bromadiolone .005%</td>
</tr>
<tr>
<td>Fumitoxin</td>
<td>72959-2</td>
<td>Underground gopher control (Athletic field)</td>
<td>Aluminum Phosphide</td>
</tr>
</tbody>
</table>

*Placed in tamper resistant locking bait stations.

<table>
<thead>
<tr>
<th>Herbicides</th>
<th>E.P.A. #</th>
<th>Uses</th>
<th>Active Ingredient(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round-up Pro concentrate</td>
<td>524-529</td>
<td>Weed control</td>
<td>Glyphosate 50.2%</td>
</tr>
</tbody>
</table>

Parents/guardians of the Stanislaus County Office of Education can register with the site’s designee, designee name, to receive notification of individual pesticide applications by calling designee phone. Persons who register for this notification shall be notified at least seventy-two (72) hours prior to the application, except in emergencies, and will be provided the name and active ingredient(s) of the pesticide as well as the intended date of application. If you wish to access information on pesticides and pesticide use reduction developed by the Department of Pesticide Regulation pursuant to California Food and Agricultural Code Section 13184, you can do so by accessing the Department’s web-site at www.cdpr.ca.gov.
ACKNOWLEDGEMENT OF PARENT OR GUARDIAN OF ANNUAL RIGHTS NOTIFICATION

Detach, sign, and return this page to your child’s school indicating you have received the Parent Notice of Rights and Responsibilities. Also, where specified on this page, indicate whether you have a child on continuing medication and if you do not wish directory information to be released.

Student’s Name: __________________________________________________________

School: _________________________________________ Grade: _______________

Student is on a continuing medication program:  (Please check one)    YES ___   NO___

If YES, you have my permission to contact student’s physician:

Physician’s Name: ____________________ Telephone: __________________

Medication: ____________________________ Dosage: ____________________

Medication: ____________________________ Dosage: ____________________

If you do not wish directory information released, please sign where indicated below and return to the school office within the next 30 days. Note that this will prohibit the District from providing the student’s name and other information to the news media, interested schools, parent-teacher associations, interested employers, and similar parties.

Do NOT release directory information regarding _____________________________

(Pupil’s Name)

☐ Check if an exception may be made to include student information and photos in the yearbook.

I hereby acknowledge receipt of information regarding my rights, responsibilities, and protections.

Signature of Parent or Guardian: _________________________________ Date: ___________
ACKNOWLEDGEMENT OF STUDENT USE OF TECHNOLOGY

Detach, sign, and return this page to your child’s school indicating you have received the Acknowledgment of Student Use of Technology.

STUDENT ACKNOWLEDGEMENT

I have received, read, understand, and agree to abide by this Student Acceptable Use Agreement, other applicable laws, SCOE policies and regulations governing the use of SCOE technology. I understand there is no expectation of privacy when using SCOE technology. I further understand any violation may result in loss of user privileges, disciplinary action, and/or appropriate legal action.

Name: _______________________________________________________ Grade: _______________________

(Please print)

School: _____________________________________________________________________________________

Signature: _____________________________________________________ Date: _________________________

PARENT OR LEGAL GUARDIAN ACKNOWLEDGMENT

If the student is under 18 years of age, a parent/guardian must also read and sign the agreement.

As the parent/guardian of the above-named student, I have read, understand, and agree that my child shall comply with the terms of the Acceptable Use Agreement. By signing this Agreement, I give permission for my child to use SCOE’s technology and/or to access the school’s computer network and the Internet. I understand that, SCOE despite SCOE’s best efforts, it is impossible for the school to restrict access to all offensive and controversial materials.

E 6163.4(d)

I agree to release from liability, indemnify, and hold harmless the school, SCOE, and SCOE personnel against all claims, damages, and costs that may result from my child's use of SCOE technology or the failure of any technology protection measures used by SCOE. Further, I accept full responsibility for supervision of my child's use of his/her access account if and when such access is not in the school setting.

Parent/Guardian Name: ___________________________________________ Date: _______________________

(Please print)

Signature: __________________________________________________________________________________