

August 2, 2021

Dear Parent and/or Guardian:

For the 2021-2022 school year, we are required to offer an independent study option to students and families for students whose health would be put at risk by in-person instruction, as determined by the parent or guardian. State and federal laws require us to inform you of your option to enroll your student in an Independent Study program instead of in-person instruction.

Requesting a Parent Conference

It is your right to request a parent conference prior to enrolling your student in Independent Study in order to inform your decision and ensure that it is appropriate for your student. If you would like to request a conference, please contact your child's school administrator to schedule an appointment.

Enrolling, Dis-enrolling & Re-Enrolling

Once you have determined that you would like to pursue Independent Study, you can begin the enrollment process.

1. Make your request in writing (email is acceptable) to the appropriate school site for each child you want to enroll.
2. Once the request is received, a staff member will contact you about the onboarding process for the appropriate IS program.

If you are enrolled in Independent Study and would like to return to in-person instruction, you must follow the procedure for dis-enrolling.

1. Submit to the school your child will return to for in-person instruction, a written request (email is acceptable) to dis-enroll your child from Independent Study.
2. Once the written request is received the school will contact you within 5 business days with a date your child may return to in-person instruction.

Once dis-enrolled, should you need to return to Independent Study you are required to adhere to the re-enrollment process.

1. Make your request to return to Independent Study in writing to the school your child is attending.
2. Once the written request is received the school will contact you within 5 business days with a date your child may return to Independent Study.

Instructional Time

The goal of our Independent Study program is to provide an alternative to in-person instruction to students whose health may be at risk by attending class face-to-face. As such, Independent Study is an educational program that provides instruction based on the state-adopted content standards by certificated teachers. There are specific requirements for instructional time that may include both synchronous and asynchronous work. These expectations are outlined in the students' Independent Study Master Agreement, which must be signed prior to enrollment.

Parents or guardians may select an instructional program that best suits their child's needs. If you have any questions beyond the details listed above, please contact your child's site administrator to ask about the process.

Sincerely,



Jeff Albritton - Assistant Superintendent
Stanislaus County Office of Education
Educational Options Division