

# MSDS Online Quick Reference Guide

Check it Out!

To Search for an MSDS or SDS:

## MSDS Search

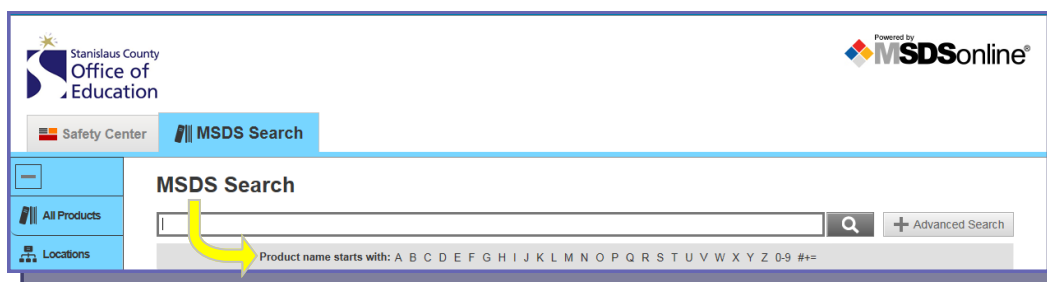
Search:

Product name starts with: A B C D E F G H I J K L M N O P Q R S T U V W X Y Z 0-9 #+=

Type the product information into the single search field and click Search.

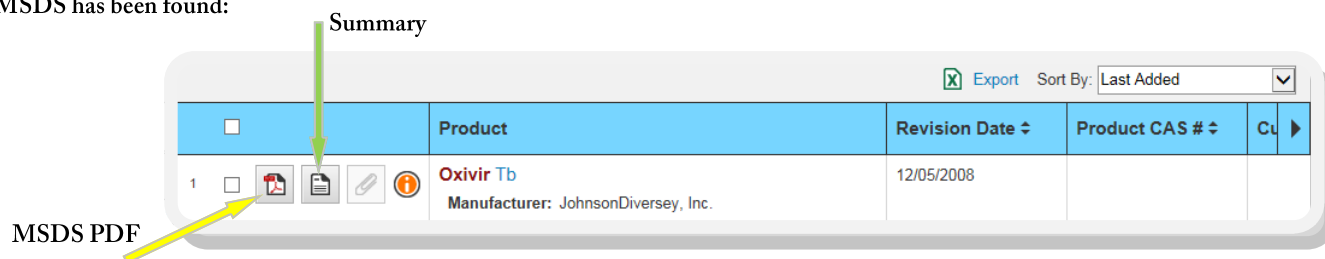
*Hint: You can search for multiple types of data. For example, if you are searching for Oxivir TB manufactured by JohnsonDiversey, Inc., you can type in Oxivir TB or JohnsonDiversey in the single search field to search for both product and/or manufacturer.*

If you are not able to spell the product name, click on the 1<sup>st</sup> letter of the product name to search for documents that begin with that letter.



To see a full display of documents by Product Name, by Location, or by Manufacturer, click on one of the tabs above the search field.

Once the MSDS has been found:



View the MSDS by clicking on the **PDF icon** to the left of the Product Name. You can print or save the MSDS after viewing the PDF.

View the **summary** of the MSDS by clicking on the Summary icon next to the PDF.

View Attached Files by clicking on the paper clip icon next to the Label.

Print labels for secondary containers by clicking on the Label icon next to the Summary.

- Choose your label
- Select the data fields you would like to include on your label
- Then click "Generate PDF"

*If you are not able to find a document in the SCOE database, you will be prompted to either search MSDSONline for the document where you can then view the MSDS, or use the request tool to obtain an MSDS from Safety.*

MSDS Online! – Now on the SCOE Employee Intranet  
Click Resources, then Safety Resources ⇒ Safety MSDS System

MSDS ONLINE NOW AVAILABLE!

*Did you know...* That even Mr. Sketch Water Markers has an SDS on file?

INTERESTED? WANT TO KNOW MORE?

Call or email Safety to schedule MSDS Online training at 238-1633 or 238-1632. *Learn more today!*