

Substitute Teacher Permit

In order to be a substitute teacher in Stanislaus County, you will need to obtain an Emergency 30-day Substitute Teacher Permit from the Commission on Teacher Credentialing.

The Emergency 30-Day Substitute Teaching Permit authorizes the holder to serve as a day-to-day substitute teacher in any classroom, including preschool, kindergarten, and grades 1-12 inclusive, or in classes organized primarily for adults. The holder may serve as a substitute for no more than 30 days for any one teacher during the school year, except in a special education classroom, where the holder may serve for no more than 20 days for any one teacher during the school year.

This permit is valid for one year and is renewable.

To Qualify for an Emergency 30-Day Substitute Teacher Permit you must meet the following requirements:

1. Proof of Bachelors' Degree or higher verified by one of the following:
 - Official Transcripts with a Bachelors' or higher degree conferred from a regionally accredited College or University
 - Official transcripts must be original and have the Registrar's signature and/or University Seal affixed
 - No photocopies, pdfs, or web printouts
 - Electronic transcripts must be sent directly to a Credential Analyst to be considered official.
 - *Please note that transcripts sent directly to Credential Services will be kept for no longer than 1 year from the date received.*
 - Foreign Transcript Evaluation if the degree is from another country. (*For a list of the agencies approved by the Commission on Teacher Credentialing to evaluation out of country transcripts [click here](#)*)
2. Completion of the Basic Skills Requirement
 - Learn for ways to [fulfill this requirement](#)
3. We are available by appointment only.
4. Obtain fingerprint clearance with the Commission on Teacher Credentialing – Fingerprinting can be done at any LiveScan office.
5. Fees:
 - Application - \$102.50 payable by Visa/MasterCard directly to the CTC by online submission of the application .

Should you have any additional questions or concerns regarding the application for a 30-day Substitute Permit, please call 209-238-1600.